



WINCANTON TOWN COUNCIL

Due to Covid restrictions, any member of the public wishing to attend this meeting please book a space office@wincantontowncouncil.gov.uk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit. and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To Members of the Finance and General Purposes Committee: Councillors C Cole, E Hix, L Ralph, S Shelbourn-Barrow and I Thomas.

YOU ARE HEREBY SUMMONED TO A FINANCES AND GENERAL PURPOSES COMMITTEE MEETING TO BE HELD ON THURSDAY 27th JANUARY 2022 AT 7.00PM IN THE COUNCIL CHAMBER, WINCANTON TOWN HALL

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

Kathy McCarthy
RFO and Committee Clerk

21st January 2022

PUBLIC PARTICIPATION

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. APOLOGIES

To receive any apologies for absence and to approve the reasons given (LGA 1972 s85 (1)).

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Wincanton Town Councils Code of Conduct (adopted on 23rd September 2019).

3. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the Finance and General Purposes Committee meeting held on 3rd August 2021 as a correct record and signed by the Chairman.

4. FINANCES – QRT 3 OCTOBER TO DECEMBER 2022

The Finance and General Purposes Committee shall have an overview of the quarterly budgets to monitor expenditure against budgets and to look for opportunities to increase income and reduce costs.

Budget monitoring – to receive explanations as to why the budget has gone over 15% or over £100.00.

5. INTERNAL AUDIT REPORT

To receive a written report from the Locum Clerk to note the receipt of the Internal Audit report and note the actions that need to be taken by officers of the council in relation to that report.

6. IT SYSTEM

- a. To note that the current communication system needs to be reconsidered, and to delegate authority to officers to undertake a tender process to find a suitable IT support company to host the network and email system.

- b. For officers to also enter new mobile phone SIM contracts as an immediate action, and for the current broadband/wifi and land line phone contract to also be considered at the same time. For officers to report back to the next meeting.

7. DATE OF NEXT MEETING

The date of the next Finance and General Purposes committee is proposed as Tuesday 12th April 2022, subject to ratification by full council.