



WINCANTON TOWN COUNCIL

Due to Covid restrictions, any member of the public wishing to attend this meeting please book a space via the Clerk townclerk@wincantontowncouncil.gov.uk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit. and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To Councillors: Anderson, Atherton, Shelbourn Barrow (Chairman), Cole, Ellard, Greening, Hix, Old, Power, Ralph, Smith, Thomas, Tudgay (Vice Chairman), Vagg and Walters

YOU ARE HEREBY SUMMONED TO A FULL COUNCIL MEETING TO BE HELD IN THE TOWN HALL ON MONDAY 28th JUNE 2021 AT 7.00PM

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

Stephen Hill
Town Clerk
21st June 2021

PUBLIC PARTICIPATION

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. APOLOGIES

To **RECEIVE** any apologies for absence and to approve the reasons given (LGA 1972 s85 (1)).

2. DECLARATION OF INTEREST

To **RECEIVE** any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Wincanton Town Councils Code of Conduct (adopted on 23rd September 2019).

3. MINUTES OF PREVIOUS MEETINGS (Background Paper)

Council is asked to **RESOLVE** that the Minutes of the Town Council meeting held on 1st June 2021 are approved as a correct record and signed by the Chairman.

4. MINUTES OF PREVIOUS MEETINGS (Background Paper)

Council is asked to **NOTE** the minutes of the Planning Committee 14 June 2021.

5. REPORTS FROM DISTRICT COUNCILLORS COLIN WINDER AND NICK COLBERT AND COUNTY COUNCILLOR ANNA GROSOP

6. REPORT FROM WINCANTON TOWN COUNCIL CHAIRMAN

7. COMMITTEE MEMBERSHIP

Council is asked to **RESOLVE** to agree appointment of Cllr Tudgay to the Car Park Committee.

8. GENERAL POWER OF COMPETENCE (GPC)

Council is asked to **RESOLVE** to adopt the General Power of Competence following the local Elections 6 May 2021 and more than 2/3rd of Councillors appointed by Election and with a suitably qualified Clerk.

9. NEWSLETTER

Council is asked to **RESOLVE** to approve delegated authority to the Town Clerk (in consultation with the Chairman and Vice Chairman) to prepare and publish the Council's Newsletter.

10. PUBLIC CPR AND DEFIBRILLATOR TRAINING

Council is asked to **RESOLVE** to offer Councillors and staff training from either the Red Cross or Fire Brigade or other and to subject to capacity invite residents to attend.

11. USE OF TOWN COUNCIL LAND

Council is asked to **RESOLVE** to delegate authority to the Town Clerk (in consultation with the Chairman and Vice Chairman) to authorise use of Council land (and land held in Trust) in accordance with agreement to provide public liability insurance to £5m; liability for damage and repair; and return in similar condition.

12. PLAY DAYS, CALE PARK

Council is asked to **RESOLVE** to confirm agreement for the Maternal Mental Health Project & Hopscotch Family support 0-5 to run the community play days at Cale Park on 27 July, 10 August and 31 August 2021.

13. MATCH FUNDING APPROVAL FOR MTIG ENVIRONMENT FUND APPLICATION

Council is asked to **RESOLVE** to approve match funding from the Town Council reserves of circa £1,000 should bids to the SSDC Market Town Investment Group (MTIG) be successful. Ownership and location would be separately considered.

**14. GRANT FUNDING TO WINCANTON RECREATIONAL TRUST (SPORTS GROUND)
(Background Paper)**

Council is asked to **RESOLVE** to confirm that the following information must be required from the Trust (Sports Ground) to enable the Council to release previously approved £9k Council 2021/22 Grant funding in two tranches: business & activities plan and activities that the Grant funding will purchase for 2021/22; Council letter 20 May 2021 and Sports Ground response 31 May 2021.

15. CONCLUSION OF AUDIT 2019/20 (Background Paper)

PKF Littlejohn has completed the External Audit of the Annual Governance & Accountability Return (AGAR) for Wincanton Town Council for the year ended 31 March 2020 including the external auditor report and certificate (Section 3 of the AGAR Part 3). Council is required to prepare and publish a "Notice of conclusion of audit" which details the rights of inspection, along with the certified AGAR (Sections 1, 2 & 3).

16. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2020/21

Council is asked to **NOTE** that the External Auditor has granted a one-month extension to the 1 July 2021 deadline to submit the AGAR 202/21.

17. FINANCES: APRIL AND MAY 2021 – MONTHS 1 AND 2 (Background Paper)

Council is asked to **NOTE** the finances for months 1 and 2:

- Payments
- Receipts
- Summary of receipts and payments against budget

18. EXCLUSION OF PRESS AND PUBLIC

Council is asked to **RESOLVE** that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

19. REQUEST FOR DISPOSAL OF LAND OFF CARRINGTON WAY

Council is asked to **RESOLVE** agreement in principle to the April 2021 proposal to purchase its land off Carrington Way, subject to satisfying provisions for disposal of public land.

20. EXTENSION OF CEMETERY

Council is asked to **NOTE** the formal S106 Agreement to transfer land to the Town Council and to **RESOLVE** to retrospectively approve the informal arrangements to store material at and improve the area.

21. LEASE OF CALE PARK KITCHEN

Council is asked to **NOTE** circumstances concerning rent outstanding and **RESOLVE** to approve next steps.

22. UPDATE OF WINCANTON CAR PARK COMPENSATION AGREEMENT

Council is asked to **NOTE** that a draft (with comments) Compensation Agreement with SSDC was provided in March 2021 for WTC approval of a 3-year Agreement from 1 April 2021; the Reimbursement Figure £27k (21/22) pa is not confirmed so the Agreement has not been signed. Payments may be due from WTC to SSDC for 2019/20 and 2020/21 and although the amounts are not yet defined, budget provision has been set aside.