



WINCANTON TOWN COUNCIL

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To Councillors: Anderson, Atherton, Shelbourn Barrow (Chairman), Cole, Ellard, Greening, Hix, Old, Power, Ralph, Smith, Thomas, Tudgay (Vice Chairman), Vagg and Walters

YOU ARE HEREBY SUMMONED TO A FULL COUNCIL MEETING TO BE HELD IN THE TOWN HALL ON MONDAY 26th JULY 2021 AT 7.00PM

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

Background Papers are available upon request to the Town Clerk at info@wincantontowncouncil.gov.uk

Stephen Hill
Town Clerk
21st July 2021

PUBLIC PARTICIPATION

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. APOLOGIES

To **RECEIVE** any apologies for absence and to approve the reasons given (LGA 1972 s85 (1)).

2. DECLARATION OF INTEREST

To **RECEIVE** any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Wincanton Town Councils Code of Conduct (adopted on 23rd September 2019).

3. MINUTES OF PREVIOUS MEETING (Background Paper)

Council is asked to **RESOLVE** that the Minutes of the Town Council meeting held on 28th June 2021 are approved as a correct record and signed by the Chairman.

https://wincantontowncouncil.gov.uk/assets/uploads/downloads/meetings/full-council/Minutes_Full-Council_28-06-2021.pdf

4. MINUTES OF PREVIOUS MEETINGS (Background Papers)

Council is asked to **NOTE** the minutes of the Planning Committee 12th July 2021 and Open Spaces Committee 14 July 2021.

<https://wincantontowncouncil.gov.uk/assets/uploads/downloads/meetings/planning/MINUTES%20PLANNING%20COMMITTEE%20MEETING%2012th%20July%202021.pdf>

<https://wincantontowncouncil.gov.uk/assets/uploads/downloads/meetings/open-spaces/14th%20July%202021%20Open%20Spaces%20minutes.pdf>

5. REPORTS FROM DISTRICT COUNCILLORS COLIN WINDER AND NICK COLBERT AND COUNTY COUNCILLOR ANNA GROSKOP

6. REPORT FROM WINCANTON TOWN COUNCIL CHAIRMAN

7. REPORTS FROM WINCANTON TOWN COUNCILLORS WITH SPECIAL RESPONSIBILITIES

Council is asked to **NOTE** the report/s from Town Councillors with special responsibilities.

8. WELCOME BACK FUND (Background Papers)

Council is asked to **RESOLVE** to be a Delivery Partner and to approve the list of projects.

9. WINCANTON FOR THE FUTURE YEAR 2 (Background Paper)

Council is asked to **RESOLVE** to Approve the Year 2 plan for Wincanton for the Future; the plan was approved by the Stakeholder Group 30 March 2021.

10. FINAL INTERNAL AUDIT REVIEW – April 2020 to March 2021 (Background Paper)

Council is asked to **NOTE** the Internal audit report.

11. ANNUAL INTERNAL REPORT 2020/2021 (Background Paper)

Council is asked to **NOTE** the explanation of 'no' answers in respect of the Internal Control Objectives.

12. ANNUAL RETURN 2020/2021 – ANNUAL GOVERNANCE STATEMENT (Background Paper)

Council is asked to **APPROVE** the Annual Governance statement (section 1 on the Annual Return). Members to agree that the Chairman and Clerk sign the Annual Governance Statement.

13. ANNUAL RETURN 2020/2021 – ACCOUNTING STATEMENTS (Background Paper)

Council is asked to **APPROVE** the Accounting Statements (section 2 on the Annual Return).
Members to agree that the Chairman signs the Accounting Statement.

14. MAINTENANCE ITEMS (Background Paper)

Council is asked to **RESOLVE** to approve use of General Reserves for (a) £2,880: repair of boundary wall at Carrington car park; (b) £1,704 (in addition to budget £2,500): new/replacement Pod Swing; and (c) £1,498 (in addition to budget £1,000): Tiger mulch to Zip Wire.

15. FINANCES: JUNE 2021 – MONTH 3 (Background Paper)

Council is asked to **NOTE** the finances for month 3:

- Payments
- Receipts
- Summary of receipts and payments against budget

16. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to commercial matters.

17. BROADCASTING SYSTEM FOR COUNCIL CHAMBER

Council will **RECEIVE** an update on purchase of audio and visual systems for the Council including enabling broadcasting of meetings.

Council is asked to **RESOLVE** to approve, in accordance with clauses 11.1a)vi and 11.1.d) of the Council's Financial Regulations, the requirement for competitive tendering in respect of provision of audio equipment to the Council Chamber will be waived; or

Council is asked to **RESOLVE** to select a preferred contractor for the provision of audio equipment to the Council Chamber.