



WINCANTON TOWN COUNCIL

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To Councillors: Atherton, Shelbourn Barrow (Chairman), Cole, Dix, Ellard, Greening, Hix, Old, Power, Ralph, Smith, Thomas, Tudgay (Vice Chairman), Vagg and Walters

YOU ARE HEREBY SUMMONED TO A FULL COUNCIL MEETING TO BE HELD IN THE TOWN HALL ON MONDAY 28TH FEBRUARY 2022 AT 7.00PM

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

Charlotte Starkie
Locum Clerk
22 February 2022

PUBLIC PARTICIPATION

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA 28TH FEBRUARY 2022 7PM

1. APOLOGIES

To receive any apologies for absence and to approve the reasons given (LGA 1972 s85 (1)).

2. DECLARATION OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Wincanton Town Council's Code of Conduct (adopted on 23rd September 2019).

3. MINUTES OF PREVIOUS MEETINGS

To resolve that the minutes of the Town Council meeting held on 24th January 2022 are approved as a correct record and signed by the Chairman.

4. REPORT FROM WINCANTON TOWN COUNCIL CHAIRMAN

To receive a written report from Cllr Shelbourn-Barrow

5. REPORT FROM THE SOMERTON AND WINCANTON NEIGHBOURHOOD POLICING TEAM

To receive a written report

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

To receive reports from Councillors Colin Winder, Nick Colbert and Anna Groskop

7. REPORTS FROM WINCANTON TOWN COUNCILLORS WITH SPECIAL RESPONSIBILITIES

To receive reports from Town Councillors with special responsibilities.

8. TO NOTE THAT THE MEETINGS BELOW HAVE TAKEN PLACE AND THAT MINUTES HAVE BEEN MADE AVAILABLE

- a. Planning Committee on 6th December 2021 and 17th January 2022
- b. Open Spaces Committee on 17th January 2022
- c. Finance and General Purposes on 27th January 2022

9. TO NOMINATE A REPRESENTATIVE TO THE SOMERSET BUS PARTNERSHIP

To consider if the council wishes to nominate a representative to this organisation (someone who is a bus user) and to receive a written report from the Somerset Bus Partnership

10. PUBLICATION OF INFORMATION SCHEME AND FREEDOM OF INFORMATION POLICY

To adopt the revised Publication of Information Scheme and Freedom of Information Policy (attached)

11. QUEENS PLATINUM JUBILEE

- a. To reconvene the Jubilee Working Party (consisting of Cllrs Shelbourn-Barrow, Cole, Ellard, Power and Vagg) for the purpose of considering the following:
 - The promotion of the Queens Green Canopy scheme
 - Any other events that might be considered including an over 70's lunch

- b. And to specifically consider financial support to flag making activities for children:
To consider a proposal to provide funds of £950 to support six creative community workshops that will provide children with the opportunity to make commemorative fabric flowers and banners for public display as part of the jubilee celebrations.

Therefore, to agree if this is supported and delegate authority to the staff to allocate appropriate funding and provide feedback on how the funds have been used.

12. JUBILEE TREES

To agree to accept the offer of a donation of between 8 and 15 trees to be planted to form a jubilee copse (which can be registered under the Queens Green Canopy Scheme):
<https://queensgreencanopy.org/about-us/>

A member of the public had kindly donated trees (English Oak saplings) and his expertise and time to the council to plant trees in a suitable place in Wincanton. A site visit has been made at Wrixen View as the preferred location for trees. As the planting season is nearing the end, to seek permission for the grounds team to prepare the land and arrange for the trees to be planted, with a more detailed report to be taken to the next Open Spaces Committee. In time the Open Spaces Committee might wish to develop the area with a bench, tree plaque and interpretation board.

13. REMEDIAL TREE WORKS

To agree to delegate authority to the Officers and the Open Spaces Committee to utilise the budget of £5,000 allocated for tree work for 2022/23, to complete the urgent work as recommended in the recent tree survey. Full reports will be provided to the Open Spaces Committee but due to the health and safety ramifications the work might need to be done prior to the next meeting.

14. THE DEVELOPMENT OF A STRATEGIC PLAN

As recommended by the Internal Auditor, and as a measure of good governance and practice, to consider the way forward for the development of a 5-to-10-year strategic plan

- a. To agree to setting up a working party that will initially consider how the work can be achieved, and what format it will take (survey, workshop, report and timescale)
- b. To nominate five members onto a working party who will undertake the initial scope of the strategic plan and to report back to a future appropriate council or committee meeting of how the process will be undertaken.

15. LOCUM CLERK'S UPDATE

To receive a written update from the Locum Clerk

16. TO CONSIDER AN EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, to consider a resolution to exclude the non-committee members, the press and public from the meeting for the following reason: to discuss confidential staffing matters.

17. CONFIDENTIAL MATTERS

To receive the minutes from the Personnel Committee which will lead to confidential matters being discussed and to agree upon any recommendations from the Personnel Committee (confidential report for councillors only).

18. DATE OF THE NEXT MEETING

The next full council meeting will be held on Monday 28th March 2022 at 7pm.