



WINCANTON TOWN COUNCIL

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To Councillors: Atherton, Shelbourn Barrow (Chairman), Cole, Dix, Ellard, Greening, Hix, Old, Power, Ralph, Smith, Thomas, Tudgay (Vice Chairman), Vagg and Walters

YOU ARE HEREBY SUMMONED TO A FULL COUNCIL MEETING TO BE HELD IN THE TOWN HALL ON MONDAY 28TH MARCH 2022 AT 7.00PM

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

Emma Curtis
Locum Clerk
28th of March 2022

PUBLIC PARTICIPATION

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. APOLOGIES

To receive any apologies for absence and to approve the reasons given (LGA 1972 s85 (1)).

2. DECLARATION OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) of the agenda under Wincanton Town Council's Code of Conduct (adopted on 23rd September 2019).

3. MINUTES OF PREVIOUS MEETINGS

To resolve that the minutes of the Town Council meeting held on 14th March 2022 are approved as a correct record and signed by the Chairman.

4. REPORT FROM WINCANTON TOWN COUNCIL CHAIRMAN

To receive a written report from Councillor Shelbourn-Barrow

5. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

To receive reports from Councillors Colin Winder, Nick Colbert and Anna Groskop

6. STAKEHOLDER GROUP

- a) To note the actions notes from the Stakeholder group meeting held on the 26th October 2021 and 3rd of March 2022 (attached) Appendix 6a
- b) To consider approval of four Good Stuff Fund grants recommended by the Stakeholder Group on the 3rd of March 2022 (attached) Appendix 6b

7. ANNUAL GRANTS 2022/23

To resolve the annual grants (attached) Appendix 7a/7b grant supporting information

8. INTERNAL AUDITORS PLAN

- a) To resolve to approve the accounts package Rialtas Omega in readiness for a new financial year (attached) Appendix 8a, Quote and information on the system
- b) To consider for approval the Risk Assessment Policy (attached) Appendix 8b
- c) Cemetery costs 2022/23 (attached) Appendix 8c and Cemetery Regulations
- d) Asset Register 2022/23 (attached) Appendix 8d

9. PUBLICATION OF INFORMATION SCHEME AND FREEDOM OF INFORMATION POLICY

To adopt the revised Publication of Information Scheme and Freedom of Information Policy (attached) Appendix 9a

To note the Wincanton Town Council Model policy (attached) Appendix 9b

10. REMEDIAL TREE WORKS

To agree to delegate authority to the Officers and the Open Spaces Committee to utilise the budget of £5,000 allocated for tree work for 2022/23, to complete the urgent work as recommended in the recent tree survey. Full reports will be provided to the Open Spaces Committee but due to the health and safety ramifications the work might need to be done prior to the next meeting.

11. THE DEVELOPMENT OF A STRATEGIC PLAN

As recommended by the Internal Auditor, and as a measure of good governance and practice, to consider the way forward for the development of a 5 to10-year strategic plan

- a) To agree to setting up a working party that will initially consider how the work can be achieved, and what format it will take (survey, workshop, report and timescale)
- b) To nominate five members to form a working party who will undertake the initial scope of the strategic plan and to report back to a future appropriate council or committee meeting of how the process will be undertaken.

12. QUEENS JUBILEE

To specifically consider financial support for a flag making activities for children:

- a) To consider a proposal to provide funds of £950 to support six creative community workshops that will provide children with the opportunity to make commemorative fabric flowers and banners for public display as part of the jubilee celebrations.
- b) To agree if this is supported and delegate authority to the staff to allocate appropriate funding and provide feedback on how the funds have been used.

13. DATE OF THE NEXT MEETING

The next full council meeting will be held on Monday 25th of April 2022 at 7pm.