



## WINCANTON TOWN COUNCIL

MINUTES OF THE FULL TOWN COUNCIL MEETING  
HELD AT 7PM ON TUESDAY 26<sup>TH</sup> JULY 2021 AT THE TOWN HALL

**MEMBERS OF THE PUBLIC:** 3

**MEMBERS OF THE LOCAL PRESS:** 0

**PROPER OFFICER IN ATTENDANCE:** Stephen Hill, Town Clerk

**MEMBERS PRESENT:** Councillors Shelbourn-Barrow (Chairman), Cole, Greening, Hix, Old, Ralph, Thomas, Tudgay (Deputy Chairman), Vagg and Walters.

### PUBLIC PARTICIPATION

Two members of the public spoke during Public Participation.

The members of public attended to observe the meeting and noted that the seating plan should be reinstated, that a Code of Conduct complaint had not been followed through and that the Clerk was not referred to by title. It was stated that the room acoustics made it hard to hear and thanks for "keeping cool".

057-22

#### **APOLOGIES**

**RESOLVED** – that the reason for the apologies were accepted from Councillors Atherton Anderson, Ellard, Power and Smith.

058-22

#### **DECLARATIONS OF INTEREST**

None

059-22

#### **MINUTES OF THE PREVIOUS MEETING**

**RESOLVED** – that the minutes of the meeting held on 28<sup>th</sup> June 2021 were approved.

**Proposed:** Cllr Hix, **Seconded:** Cllr Thomas - Unanimous

060-22

#### **MINUTES OF THE PREVIOUS MEETING**

**NOTED** – the minutes of the Planning Committee meeting held on 12<sup>th</sup> July 2021 and Open Spaces Committee 14<sup>th</sup> July 2021 were noted.

061-22

#### **REPORTS FROM DISTRICT COUNCILLORS COLIN WINDER AND NICK COLBERT AND COUNTY COUNCILLOR ANNA GROSKOP**

None

062-22

#### **REPORT FROM WINCANTON TOWN COUNCIL CHAIRMAN**

Council received a verbal report from the Chairman:

- Attended the Bath Opera at Memorial Hall;
- Site visit to Silver Street and school with SCC Highways (plan for Silver Street revised and investment needed at school).

063-22

#### **REPORTS FROM WINCANTON TOWN COUNCILLORS WITH SPECIAL RESPONSIBILITIES**

Councillor Walters highlighted housing manager finishes role this week and a recruitment is underway; c. £9k funding has been provided for general operating costs and also SCC funding for dementia initiatives.

Councillor Ralph reported on improvements to the Memorial Hall nearing completion, improving hiring potential; attendance at SSDC Market Town Investment Group (MTIG) and the Welcome Back Fund and tourism services.

064-22

#### **WELCOME BACK FUND**

It was described that two projects had been presented for Welcome Back Funding based on Wincanton for the Future: Plan to increase footfall principally with a marketing strategy and its implementation but also benches. Projects will be presented to the Stakeholder Group and Wincanton Town Council.

**RESOLVED – that Council be a Delivery Partner and to approve the list of projects.**

**Proposed: Cllr Ralph, Seconded: Cllr Thomas – Unanimous**

065-22

#### **WINCANTON FOR THE FUTURE YEAR 2**

**RESOLVED – that Council Approved the Year 2 plan for Wincanton for the Future.**

**Proposed: Cllr Tudgay, Seconded: Cllr Vagg: 9-0-1 (for-against-abstain)**

066-22

#### **FINAL INTERNAL AUDIT REVIEW – April 2020 to March 2021**

Council **NOTED** the Internal audit report.

067-22

#### **ANNUAL INTERNAL REPORT 2020/2021**

Council **NOTED** the explanation of 'no' answers in respect of the Internal Control Objectives.

068-22

#### **ANNUAL RETURN 2020/2021 – ANNUAL GOVERNANCE STATEMENT**

**RESOLVED – that Council Approved the Annual Governance statement (section 1 on the Annual Return).**

**Proposed: Cllr Vagg, Seconded: Cllr Ralph - Unanimous**

Members agreed that the Chairman and Clerk will sign the Annual Governance Statement, which will be made public tomorrow. An apology was request for accusations made against the ex-Town Clerk; when asked, the Town Clerk replied that he could not offer a response.

069-22

#### **ANNUAL RETURN 2020/2021 – ACCOUNTING STATEMENTS (Background Paper)**

**RESOLVED – that Council Approved the Accounting Statements (section 2 on the Annual Return).**

**Proposed: Cllr Tudgay, Seconded: Cllr Thomas - Unanimous**

Members agreed that the Chairman signs the Accounting Statement. A public apology was requested be made regarding comments made on YouTube; the Chairman replied did she did not want to respond at present. Member training on AGAR was suggested.

070-22

#### **MAINTENANCE ITEMS**

**RESOLVED – that Council approved use of General Reserves for (a) £2,880: repair of boundary wall at Carrington car park; (b) £1,704 (in addition to budget £2,500): new/replacement Pod Swing; and (c) £1,498 (in addition to budget £1,000): Tiger mulch to Zip Wire.**

**Proposed: Cllr Ralph, Seconded: Cllr Walters: 9-0-1**

Members queried ownership of stone wall not confirmed as WTC and that how this spend relates to annual revenue budget and quote for Tiger mulch.

071-22

#### **FINANCES: JUNE 2021 – MONTH 3**

**NOTED – the finances for month 3:**

- Payments
- Receipts
- Summary of receipts and payments against budget

072-22

#### **EXCLUSION OF PRESS AND PUBLIC**

Council considered the reasons for entering confidential session and options.

**RESOLVED - that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.**

**Proposed: Cllr Ralph, Seconded: Cllr Greening: 9-1-0**

073-22

**BROADCASTING SYSTEM FOR COUNCIL CHAMBER**

Council **RECEIVED** an update on purchase of audio and visual systems for the Council including enabling broadcasting of meetings.

**RESOLVED – that Council considered the nature of the purchase and that, as there is only one supplier that is able to provide the equipment to the specification required, in accordance with clauses 11.1a) vi and 11.1d) of the Council’s Financial Regulations, the requirement for competitive tendering in respect of provision of audio equipment to the Council Chamber be waived, and agreed to appoint Gordon Morris (Somerton) at £5,640 (exc VAT) for the provision of audio equipment to the Council Chamber.**

**Proposed: Cllr Tudgay, Seconded: Cllr Shelbourn-Barrow: 4-3-3**

The meeting closed 20:30

Signed .....

Date .....

DRAFT