



## WINCANTON TOWN COUNCIL

To Cllrs: S Atherton, T Child, C Cole, H Ellard, K Hearne, E Hix, A Lumley, P McLarnon, D Old, L Ralph, C Rodgers, P Rodgers, D Smith, R Tudgay & L Walters,

Dear Councillors

**You are hereby summoned to attend the Annual meeting of Wincanton Town Council** to be held in **the Council Chamber at Wincanton Town Hall**, Market Place, Wincanton on **Monday 16th May 2022 commencing at 7pm** for the purpose of transacting the following business:

A handwritten signature in blue ink, appearing to read 'Emma Curtis', is placed over a light blue rectangular background.

Emma Curtis  
Locum Town Clerk to Wincanton Town Council, 10th May 2022.

### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.wincantontowncouncil.gov.uk](http://www.wincantontowncouncil.gov.uk)

Under item 5 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wincanton Town Council's Standing Orders section 3e and 3h. It may be useful to notify your intention to speak either in advance of or at the meeting by emailing [info@wincantontowncouncil.gov.uk](mailto:info@wincantontowncouncil.gov.uk).

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Town Councillors, officers, the public and press are asked to refer to the current COVID-19 guidelines <https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19> - please not attend this meeting if you have tested positive for COVID-19 within the last five days and respect the personal space of others at the meeting.

## AGENDA

- 1. Election of Chairman / Town Mayor**  
To elect the Chairman/Town Mayor and receive their declaration of acceptance of office.
- 2. Election of Deputy Chairman / Deputy-Town Mayor**  
To elect the Chairman/Town Mayor and receive their declaration of acceptance of office.
- 3. Apologies for absence**  
To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.
- 4. Declarations of interest and requests for Dispensations**  
For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2019).
- 5. Public Participation**  
For the public or press to ask questions of the Council on matters relating to this Agenda.
- 6. To receive and note any updates, announcements, information or reports from**  
(i) the Town Mayor,  
(ii) Somerset County Council or District Councillors representing Wincanton on matters of interest to the town and the local community, and  
(iii) local organisations, Town Councillor representatives, and partners.
- 7. Town Council Minutes 25 April 2022**  
To receive the minutes of the previous meeting of Full Council on 25 April 2022 as a correct record and signed by the Town Mayor (Local Government Act 1972 Sch 12) (Appendix 1).
- 8. Matters to report from the Town Clerk in relation to actions from previous Town Council meetings: None**
- 9. Committee minutes and working group notes**  
To formally receive and note committee minutes and working group notes: None
- 10. Recommendations from Committees and/or Working Groups**  
To consider recommendations from committees and/or working groups without delegated powers: None.
- 11. Appointment of Committee members, Working Groups/Parties and bank signatories**  
To appoint members and Chairman/Deputy Chairman of the council's committees and to confirm the council's bank signatories (Appendix 2).

**12. Funding Request**

To consider funding request for Jubilee event (Appendix 3)

**13. Appoint representatives to other bodies**

To agree councillor appointment on representative organisations/bodies:  
MTIG  
Regeneration Board

**14. Policies and procedures for Council's governance year 2022/2023**

To review and adopt the policies and procedures (any recommended changes to existing policies are in red):

- Standing Orders (Appendix 4a)
- Financial Regulations (Appendix 4b)
- Code of Conduct (Appendix 4c)

**15. General Power of Competency**

To review and approve then use of the General Power of Competence under the General Power of Competence (Prescribed Conditions) Order 2012) (two thirds elected councillors and CiLCA qualified locum clerks) - gives councils the power to do anything an individual can do provided it is not prohibited by other legislation.

**16. Guide Dog Exercise Area**

To consider request from resident for a designated Guide Dog Exercise Area (Appendix 5)

**17. SSDC Priority Project update**

To note the SSDC Priority Project update information regarding mural

**18. Council electricity supplier**

To agree the renewal of Council's electricity contract:

Current estimated annual spend - £2,732.85			Estimated annual increase
Quote 1 (SP)	3 year protected plan	£3,573.93	£841.08 / -30.78%
Quote 2 (SP)	2 year protected plan	£3,782.64	£1,049.79 / -38.41%
Quote 3 (SP)	2 year annual increase plan	£3,389.40	£1,106.55 / -40.49%
Quote 4 (SP)	3 year annual increase plan	£3,782.12	£1,139.27 / -41.69
Quote 5 (Opus)	3 year annual increase plan	£4,652.06	£1,919.22 / -70.23%
Quote 6 (Opus)	2 year annual increase plan	£4,827.10	£2,094.25 / -76.63%

**19. Training, consultations, and forthcoming meetings:**

- (i) Correspondence: Letter from resident
- (ii) Training: SALC
- (iii) Meetings: Annual Parish Meeting & LCN

**20. Close of meeting and confirm date of next Town Council meeting.**