



WINCANTON TOWN COUNCIL

MINUTES OF THE FULL TOWN COUNCIL MEETING HELD AT 7PM ON TUESDAY 1ST JUNE 2021 AT THE TOWN HALL

MEMBERS OF THE PUBLIC: 6

MEMBERS OF THE LOCAL PRESS: 0

PROPER OFFICER IN ATTENDANCE: Jo Swift, locum Clerk

MEMBERS PRESENT: Councillors Anderson, Atherton, Shelbourn-Barrow (Chairman), Cole, Ellard, Greening, Hix, Power, Ralph, Smith, Thomas, Tudgay (Deputy Chairman), Vagg and Walters.

022-22

APOLOGIES

Resolved – that reason for the apologies were accepted from Councillor Old.

023-22

DECLARATIONS OF INTEREST

Some members mentioned their memberships to outside bodies however as they are not representing the Council there was no interest.

024-22

MINUTES OF THE PREVIOUS MEETING

It was mentioned that 2 questions were raised at the meeting held on 4th May but had not been answered, the Clerk said that they had been answered at the meeting. *(The Clerk has checked the Zoom recording, at 19:14, the Chairman asked the Clerk to note the comments made in respect of the Locum Clerk not being a Proper Officer. The Chairman stated that the previous Locum Clerk had already responded in respect of this matter and it had also been answered at a previous meeting. In the meeting the Locum Clerk and Chairman confirmed verbally that the locum clerk is Wincanton Town Councils Proper Officer and therefore acts in the role.*

It was requested that word 'run' is changed to read 'owned' in reference to the Town Hall/Charity (min no. 009-22 4th May 2021)

Resolved – that the minutes of the meeting held on 26th April 2021, agreed, and the minutes of the meeting held on 4th May 2021 were approved.

025-22

NUMBER OF MEMBERS APPOINTED TO COMMITTEES

It was suggested that the numbers of those putting themselves forward for appointment to a committee should be the number appointed. A vote was taken but the proposal fell.

Resolved – that the following number of appointments to each committee were approved as follows, these will be added to the Terms of References for these committees.

Finance and General Purposes - 5

Open Spaces – 7

Town Hall Regeneration – 7

025-22

TERMS OF REFERENCE FOR THE PERSONNEL COMMITTEE

Resolved – that the Terms of Reference were approved with no changes.

026-22

APPOINTMENT OF MEMBERS TO COMMITTEES

It was agreed to suspend standing orders and use an alternative voting purpose. All those present were handed ballot papers to vote on the appointment of members to the oversubscribed committees.

Resolved – that the members appointed to committees were approved as per the list attached.

027-22

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND WORKING GROUPS

The appointment of representatives was noted and that the following members are to be added:

Community Accessible Transport (CAT) and the Winibus – Councillor Anderson
Tourist Information – Councillors Greening and Anderson.

028-22

DELEGATED POWERS

Resolved – that the delegated powers were approved with no changes.

029-22

RISK ASSESSMENT

Resolved – that the risk assessment was approved with no changes.

030-22

FILMING PROTOCOL POLICY

Resolved – that the filming protocol was approved with no changes.

031-22

PLANNING APPEAL APP/W/20/3259421 LAND TO THE EAST OF PENN VIEW BAYFORD HILL, WINCANTON

The statement from the Council has been sent, however changes can be made before the appeal date. It was agreed to omit the land supply comment, Councillors will be emailed the final amendments to the statement for comment.

032-22

LOCAL GOVERNMENT PENSION SCHEME

Resolved – that any staff member of Wincanton Town Council is admitted into the Local Government Pension Scheme.

033-22

EXCLUSION OF PRESS AND PUBLIC

Resolved – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to staffing matters.

034-22

RECRUTMENT

Resolved -

- (a) That the appointment the Administration Officer was noted.
- (b) That the appointment of the Town Clerk as detailed in the report was approved.
- (c) That delegated powers for the Staffing Committee, as detailed in the report, was approved.

The meeting closed 20:43

Signed

Date