



WINCANTON TOWN COUNCIL

Due to Covid restrictions, any member of the public wishing to attend this meeting please book a space townclerk@wincantontowncouncil.gov.uk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit. and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To Members of the Personnel Committee: Councillors Anderson, Ellard, Hix, Power, Smith, Tudgay and Walters

YOU ARE HEREBY SUMMONED TO AN OPEN SPACES COMMITTEE MEETING TO BE HELD ON WEDNESDAY 14TH JULY 2021 AT 7.00PM IN THE COUNCIL CHAMBER, WINCANTON TOWN HALL

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

Background Papers are available upon request to the Town Clerk at info@wincantontowncouncil.gov.uk

Stephen Hill
Town Clerk
8th July 2021

PUBLIC PARTICIPATION

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. APOLOGIES

To **RECEIVE** any apologies for absence and to approve the reasons given (LGA 1972 s85 (1)).

2. DECLARATIONS OF INTEREST

To **RECEIVE** any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Wincanton Town Councils Code of Conduct (adopted on 23rd September 2019).

3. MINUTES OF THE PREVIOUS MEETING

Committee is asked to **RESOLVE** that the Minutes of the Open Spaces Committee meeting held on 10th March 2021 are approved as a correct record and signed by the Chairman.

<http://www.wincantontowncouncil.co.uk/assets/uploads/OPEN%20SPACES%20COMMITTEE%20MEETING%2010th%20March%202021.pdf>

4. VICE CHAIRMAN

The Committee may decide to **ELECT** a Vice Chairman of the Open Spaces Committee.

5. WORKS MAINTENANCE SUPERVISOR'S REPORT (Background Paper)

To **RECEIVE** and report from the Work Supervisor.

6. OPEN SPACES STRATEGY FOR WINCANTON (Background Paper)

To **CONSIDER** and **RESOLVE** to prepare an Open Spaces Strategy, incorporating elements listed in the Wincanton for the Future Open Spaces theme.

<https://www.designcouncil.org.uk/sites/default/files/asset/document/open-space-strategies.pdf>

7. PUBLIC REQUESTS

Committee is asked to **CONSIDER** requests from a member of the public to:

- a. move the trees in the picnic area;
- b. install benches in the cemetery.

8. BIKE RACK AT MUGA

Committee is asked to **RESOLVE** to agree the installation of a bike rack at the MUGA.

9. ROCKING HORSE

Committee will **RECEIVE** an update on the refurbishment of the metal rocking horse.

10. BOARDWALK AT ATTENUATION POND

Committee is asked to **RESOLVE** continued promotion of the idea of installing a boardwalk on the attenuation pond on the Dykes Farm development

11. ALLOTMENTS (Background Papers)

Committee is asked to **RESOLVE** to review and revise as necessary the Allotment Agreement (eg use of chemical herbicides and removal of insurance clause) and to **CONSIDER** the annual allotment charge.

12. CEMETERY EXTENSION

Committee will **DISCUSS** progress with the cemetery extension and agree any action to be taken.

13. SIGNAGE AT CALE PARK

Committee will **CONSIDER** consolidation of signage and removal of unneeded signs at Cale Park.

14. LETTER OF THANKS

Committee is asked to **RESOLVE** to write a letter of thanks to Rob Parr, previously of SSDC, for his advice and support over many years.