



WINCANTON TOWN COUNCIL

DRAFT MINUTES OF THE FULL TOWN COUNCIL MEETING HELD AT 7PM ON MONDAY 12th DECEMBER 2022 IN THE COUNCIL CHAMBER, TOWN HALL, WINCANTON

MEMBERS PRESENT: Councillors H Ellard (Chairman), S Atherton, T Child, K Hearne, E Hix, D Old, L Ralph, C Rodgers, P Rodgers, D Smith, R Tudgay and L Walters

MEMBERS OF THE PUBLIC IN ATTENDANCE: 0

MEMBERS OF THE LOCAL PRESS IN ATTENDANCE: 0

DISTRICT AND COUNTY COUNCILLORS: Cllr T Power, Cllr L Trimnell and Cllr C Winder

PROPER OFFICERS IN ATTENDANCE: Tracy Lamb – Locum RFO

PUBLIC PARTICIPATION

There were no members of the public in attendance.

1. APOLOGIES FOR ABSENCE:

Received from Cllr D Caines and Cllr P McClarnon. Cllr L Ralph had informed the Town Clerk she may arrive slightly late.

RESOLVED: It was proposed and unanimously agreed to approve the apologies for absence as presented.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS:

Received from Cllr H Ellard, Trustee of Wincanton Sports Ground (should grants be considered)

3. TOWN COUNCIL MINUTES 28TH NOVEMBER 2022:

RESOLVED: It was proposed and agreed to adopt the minutes as a true and accurate record of the meeting. The Chairman duly signed the minutes.

4. TO RECEIVE ANY REPORTS FROM

(i) the Town Mayor: Cllr Ellard reported he had aided the purchase of supplies for the Over 70's Christmas Lunch and attended the Christmas Lights Switch On. He thanked staff for their work on the events. Cllr Ellard stated that along with the Town Clerk and Cllr Tudgay he had met with Abbey Manor to discuss the pathways at Cale Park.

(ii) Somerset County Council or District Councillors representing Wincanton on matters of interest to the town and the local community: Cllr Trimnell provided information on new policies and constitution which would be introduced in the New Year. Cllr Trimnell read out a letter from an elderly Wincanton resident detailing ideas on how the town could be improved. Cllr Ellard requested a copy of the letter. Cllr Power provided information on a new logo for the Unitary Authority. Cllr Winder spoke at length about

South Somerset District Council being a shambles, loss of democracy, the proximity of Wincanton to Taunton and traffic speeds.

(iii) the Town Clerk: No report received as Town Clerk absent.

(iii) local organisations, Town Councillor representatives, police, and partners: No reports received.

Cllr Ralph arrived at this point.

5. ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising:

Circulation of the Actions from Meeting List was noted.

6. LOCAL CYCLING AND WALKING INFRASTRUCTURE PLANS (LCWIPs)

To consider possibility for a joint LWCIP:

Cllrs considered the information provided by the Town Clerk prior to the meeting. Cllr Child provided further information about the proposed joint plan with Castle Cary and Bruton. It was unanimously agreed to join the joint LWCIP at the cost of £1,000.

RESOLVED: It was proposed and unanimously agreed to join the joint LWCIP at the cost of £1,000.

Action: 121222/1 Town Clerk

7. BUDGET AND PRECEPT 2023/24

To consider budget and precept for the 2023/24 financial year and note 2023/24 Tax Base: Cllrs decided they would prefer an Extraordinary Full Town Council Meeting primarily to discuss the budget and precept setting. It was requested figures be presented via a projector for consideration and the Locum RFO confirmed the Town Clerk had delegated authority for procurement up to £1,000 so could purchase a projector.

RESOLVED: It was proposed and unanimously agreed to hold an Extraordinary Full Town Council Meeting on Monday 9th January primarily to discuss the budget and precept setting. It was further agreed that the January Full Town Council meeting for all other items would be held on Monday 16th January.

Action: 121222/2 Town Clerk

8. FINANCE

a) To receive receipts and payments list dated November 2022: Received and noted.

b) To receive balance sheet dated 30th November 2022: Received and noted.

c) To receive income and expenditure report dated November 2022: Received and noted.

d) To approve bank account reconciliation dated 30th November 2022:

RESOLVED: It was proposed and unanimously agreed to approve the bank reconciliation as presented.

e) To reconsider a grant application from Wincanton Town Festival:

As per the Councils Standing Orders, before discussion commenced, Cllr Hearne requested a recorded vote for this item. The grant application was considered by Cllrs. Cllr Tudgay proposed the grant request of £1,000 be awarded with Cllrs Ralph, Walters and Child in favour. Cllrs Ellard, Smith, Atherton, Hearne, Old, C Rodgers and P Rodgers voted against awarding the grant, with Cllr Hix abstaining.

RESOLVED: It was resolved that the grant application be refused.

9. POLICIES AND DOCUMENTS

To resolve to adopt or readopt the following policies and documents:

- a) Asset Register:** It was agreed the Asset Register requires some work so to review and bring back to a future meeting before the year end.
- b) Reserves Policy:** It was agreed to bring the Reserves Policy back to the January meeting to be considered with the budget.
- c) Investment Strategy:** It was agreed to bring the Investment Strategy back to a future meeting.
- e) Purchase Delegation Policy:**
RESOLVED: It was proposed and unanimously agreed to adopt the Purchase Delegation Policy as presented.
- f) Financial Regulations:**
RESOLVED: It was proposed and unanimously agreed to adopt the Financial Regulations as presented.

Action: 121222/3 Town Clerk/Locum RFO

10. INTERIM INTERNAL AUDIT REPORT

To note receipt of a satisfactory Interim Internal Auditor's report for the 2022/23 financial year and consider recommendations made:

The satisfactory Interim Internal Auditors Reports was noted. Cllrs passed their thanks to the Locum RFO and Town Clerk. Recommendations made by the Internal Auditor were considered.

11. BANK ACCOUNTS

To resolve to open a Unity Trust Bank Savings Account:

RESOLVED: It was proposed and unanimously agreed to open a Unity Trust Bank Savings Account.

Action: 121222/4 Locum RFO

12. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:

Application Number	Address and description
22/03189/HOU	Cader Eden, West Hill, Wincanton, Somerset Proposed single and two storey extension to rear of dwelling. Proposed landscaping and creation of additional parking area. https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RL6CZ2OWHV G00
RESOLVED: It was proposed and agreed to recommend approval of this application.	
22/02959/LBC	Tout Hill House, Our Lady Of Mount Carmel Catholic Primary School Removal of failed duo pitch zinc sheet covered roof to entrance hall and toilets. Replacement with new mono-pitch zinc sheet covered roof with revised rainwater system. https://publicaccess.southsomerset.gov.uk/online-

	applications/applicationDetails.do?activeTab=summary&keyVal=RK1JIUOWHIU00
RESOLVED: It was proposed and agreed to recommend approval of this application.	
22/03003/HOU	8 Lawrence Hayes, Wincanton, Somerset, BA9 9EX Single storey rear extension. https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RK5BOBOWHKJ00
RESOLVED: It was proposed and agreed to recommend approval of this application.	

Action: 121222/5 Town Clerk

13. TO NOTE RECENT PLANNING DECISIONS:

Application Number	Address and description
22/02711/HOU	85 Cale Way, Wincanton, Somerset, BA9 9DB The erection of single and two storey side extensions to dwelling. Decision: Application Permitted with Conditions https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=RIK85EOWH3G00&activeTab=summary
22/02499/HOU	1 Myrtle Villas, Station Road, Wincanton, Somerset, BA9 9EP Erection of a single storey rear extension, new fenestration and internal alterations. Decision: Application Permitted with Conditions https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=RHFN08OWGRP00&activeTab=summary
22/02295/ADV	F J Chalke Ltd, Saxon Way, Wincanton Business Park, Wincanton, BA9 9RT Display of 1No internally illuminated fascia sign and 1No internally illuminated Free Standing totem. Decision: Application Permitted with Conditions https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=RGAIH1OWGF200&activeTab=summary

22/02149/S73	Land To The Rear Of The Dolphin Hotel, High Street, Wincanton, Somerset, BA9 9JF S73 application to vary condition 2 (Approved Plans), in relation to planning approval 21/00982/FUL: Detailed application for 4 two-bedroom dwellings, parking and ancillary works (re-submission of application ref. 19/03331/FUL) movement of terrace to south to allow additional space at front of properties and new visitor parking spaces, removal of columns supporting overhead canopies to front of each dwelling, and demolition and rebuilding of part of boundary wall. Decision: Application Permitted with Conditions https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=RFDHKLOWG4L00&activeTab=summary
22/02155/LBC	Land To The Rear Of The Dolphin Hotel, High Street, Wincanton, Somerset, BA9 9JF Movement of terrace to south to allow additional space at front of properties and new visitor parking spaces, removal of columns supporting overhead canopies to front of each dwelling, and demolition and rebuilding of part of boundary wall. Decision: Application Permitted with Conditions https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=RFDN67OWG4V00&activeTab=summary
22/01963/FUL	27 Vale View Gardens, Wincanton, Somerset, BA9 9SE Erection of garden room for incidental use and as a dog grooming studio Decision: Application Permitted with Conditions https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=REHUPOOWFUL00&activeTab=summary
21/01816/FUL	Land Opposite Dial House, The Batch, Wincanton, Somerset Erection of a dwelling (resubmission of application 20/01431/FUL) Decision: Application Permitted with Conditions https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=QU47JUOWH6W00&activeTab=summary

NOTED.

14. CHRISTMAS TOWN HALL OFFICE OPENING TIMES:

Cllrs noted the Town Hall Office will be closed from midday Thursday 22nd December and reopen at 9am on Tuesday 3rd January 2023. The Town Clerk will work from home during this period and monitor emails as appropriate.

15. CORRESPONDENCE, TRAINING AND FORTHCOMING MEETINGS:

- (i) **Correspondence:** None
- (ii) **Training:** None
- (iii) **Meetings:** None

16. Close of meeting and confirm date of next Town Council meeting in January 2023:

The date of the Extraordinary Full Town Council Meeting to consider the budget and precept was confirmed as **Monday 9th January 2023** followed by the Full Town Council Meeting on **Monday 16th January 2023**.

The meeting closed at 8:18pm.