



Wincanton
Town Council



Town Hall
Market Place
Wincanton
Somerset
BA9 9LD

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EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To All Town Cllrs: H Ellard (Chairman), N Anderson, K Hearne, T Howe, J Packer, T Power, D Old, C Rogers, P Rodgers, D Smith, A Waistell, C Wallis & S Wing

You are hereby summoned to attend the Full Council Meeting of Wincanton Town Council to be held in **the Council Chamber at Wincanton Town Hall**, Market Place, Wincanton on **Monday 24th February 2025 commencing at 7pm** for the purpose of transacting the following business:

Emma Curtis

Town Clerk to Wincanton Town Council

17th February 2024

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website wincantontowncouncil.gov.uk

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

PUBLIC PARTICIPATION

AGENDA

WTC150 APOLOGIES FOR ABSENCE

To receive and note apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies to the Deputy Clerk by email or telephone by 5pm of the day of the meeting.

WTC151 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2022).

WTC152 TOWN COUNCIL MINUTES 20th JANUARY 2025

To receive the minutes of the previous meeting of Full Council on Monday 20th January 2025 as a correct record and signed by the Town Mayor (Local Government Act 1972 Sch 12) (Appendix 1)

WTC153 LCN YOUTH CONTRACT

To note receipt of quarterly report and receive information following meeting with Youth Connect South West (Appendix 2)

WTC154 TO RECEIVE REPORTS FROM:

- (i) the Town Mayor,
- (ii) Town Clerk
- (iii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community
- (iiii) local organisations, Town Councillor representatives, and partners.

WTC155 ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 3)

WTC156 PLANNING

a) TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:

Application Number	Address and description
25/00100/OUT	Land Rear Of 7 High Street, Wincanton, Somerset Outline application with some matters reserved except for access, for the erection of 6 dwellings https://ssdc.somerset.gov.uk/planningdocuments?ref_no=25/00100/OUT
25/00039/ADV	The Radstock Co- Operative Society, Dykes Way, Wincanton Business Park Display of 1 no. internally illuminated totem sign, 2 no. externally illuminated fascia signs and vinyl signage to the windows. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=25/00039/ADV

NOTIFICATION	Pine House, High Street, Wincanton, BA9 9JF Notification of an application for the grant of a premises licence in Wincanton
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b) TO NOTE RECENT PLANNING DECISIONS:

Application Number	Address and description
24/03020/P3GPA	Pine House, High Street, Wincanton, Somerset, BA9 9JF Prior approval for proposed Change of use from Commercial, Business and Service use (Class E) to mixed use including up to two flats (Class C3); Ground floor change of use to a Beer and Bottle Craft Bar and the use of First Floor Storage Area into a No. 3 Bed Flat. Decision: Application Refused https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/03020/P3GPA

WTC157 FINANCE

- a) To receive and sign the payments list dated 31st January 2025 for Unity Bank Current Account and Multipay Card Account (Appendix 4a and 4b)
- b) To consider quotes for MUGA repairs and maintenance and resolve to approve favoured quote (Appendix 4c)
- c) To resolve upon Somerset Council's bin and dog waste collection quotation for the 2025/26 year (Appendix 4d)
- d) To note Information Commissioners Office (ICO) renewal confirmation
- e) To consider grant application for Wincanton History Day (Appendix 4e)
- f) To appoint a non-banking signatory to sign and verify bank reconciliations for all accounts
- g) To note receipt of the Internal Auditor Report (To follow upon receipt)

WTC158 MEETING DATES 2025/2026

To resolve to approve the meeting dates and times for the 2025/2026 year as presented for Full Council and Committee meetings (Appendix 5)

WTC159 COUNCIL EVENTS 2025

- a) To resolve to approve Easter Egg hunt the same as 2024
- b) To resolve to approve dates for Christmas Light Switch On and Over 70's Lunch
- c) To receive an update from the VE & VJ Day Working Group and resolve to approve dates, plans and budget increase

WTC160 COMMITTEE MEETINGS

To note the draft minutes of the Open Spaces Committee meeting and resolve to approve all resolutions and recommendations (Appendix 6)

WTC161 TOWN HALL LOCK

To resolve to approve change of lock for the Town Hall main door

WTC162 NEWSLETTER

To consider delivering a printed version of the Town Councils monthly newsletter

WTC163 ALLOTMENT LEASE WITH WINCANTON RECREATIONAL TRUST

To receive and update and consider and resolve upon any amendments required to the lease (Appendix 7)

WTC164 WINCANTON SILVER BAND

To consider request from Wincanton Silver Band for usage of the Town Hall for rehearsals

WTC165 WAR MEMORIALS

To consider motion for small repairs and options to keep wreaths in place (Cllr Old)

WTC166 PLINTH REPLACEMENT AT MARKET PLACE

To consider and resolve upon options for replacement of the plinth at the Market Place

WTC167 TRAINING, CONSULTATIONS, AND FORTHCOMING MEETINGS:

- (i) **Correspondence:** To consider LCN survey response
To consider email request for a pop-up bakery
- (ii) **Training:** SALC
- (iii) **Meetings:** None

WTC168 TO CONSIDER AN EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, to consider a resolution to exclude the non-committee members, the press and public from the meeting for the following reason: Confidential HR Matters

WTC169 CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL MEETING:

To confirm the date of the next Full Town Council Meeting as **Monday 24th March 2025 at 7pm.**
All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 14th March 2025.**