



Wincanton
Town Council



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EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To All Town Cllrs: H Ellard (Chairman), N Anderson, K Hearne, E Hix, T Howe, P McLarnon, J Packer, T Power, D Old, C Rodgers, P Rodgers, D Smith, C Wallis & S Wing

You are hereby summoned to attend the Full Council Meeting of Wincanton Town Council to be held in **the Council Chamber at Wincanton Town Hall**, Market Place, Wincanton on **Monday 24th June 2024 commencing at 7pm** for the purpose of transacting the following business:

Emma Curtis

Town Clerk to Wincanton Town Council

10th June 2024

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website wincantontowncouncil.gov.uk

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

PUBLIC PARTICIPATION

AGENDA

WTC042 APOLOGIES FOR ABSENCE

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

WTC043 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2022).

WTC044 TOWN COUNCIL MINUTES 20TH MAY 2024

To receive the minutes of the previous meeting of Full Council on 20th May 2024 as a correct record and signed by the Town Mayor (Local Government Act 1972 Sch 12) (Appendix 1).

WTC045 TO RECEIVE REPORTS FROM:

- (i) the Town Mayor,
- (ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community,
- (iii) Town Clerk,
- (iii) local organisations, Town Councillor representatives, and partners.

WTC046 ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 2)

WTC047 PLANNING

A) TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:

Application Number	Address and description
24/01025/S73	Land To The Rear Of The Dolphin Hotel, High Street, Wincanton S73 Application to vary Condition 02 (Drawings) and information to discharge Conditions 3 (Details of parking/turning area), 4 (Drainage Scheme), 5 (Visibility Splays), 6 (Drainage Scheme), 10 (Landscape Management Plan), 11 (Lighting Strategy), 13 (Construction Management Plan), 14 (EV Charging Point Details), 15 (Lighting Strategy), 16 (Levels Details), 17 (Materials Schedule), 21 (Biodiversity Enhancement Plan) and 22 (Archaeological Works) on planning permission 22/03191/FUL. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01025/S73
24/01055/LBC	Old Manor Stable, South Street, Wincanton Installation of an EV Charger. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01055/LBC

24/01182/HOU	24 Kinklebury Street, Wincanton, Somerset Garage conversion, first floor side extension, insertion of skylights and solar panel into roof, internal alterations and all associated works https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01182/HOU
SCC/4102/2024	Wincanton Sewage Works, Wincanton, BA9 8AB The proposed development will involve the installation of a portacabin building on an existing hardstanding area within the site. Further details are outlined within the Environmental Supporting Statement and Planning Drawings submitted as part of this planning application. https://planning.somerset.gov.uk/Planning/Display?applicationNumber=SCC/4102/2024
24/01243/FUL	Morrisons, Southgate Road, Wincanton Demolition of existing car wash and the creation of charging zones, erection of EV chargers, erection of canopy, jet wash bays, sub-station enclosure, LV panel, meter cabinet, plant room and associated works. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01243/FUL

B) TO NOTE RECENT PLANNING DECISIONS:

Application Number	Address and description
24/01053/NMA	33 Greenway Close, Wincanton, Somerset, BA9 9RH Non Material Amendment to approved application 21/01323/HOU for Revision of the rear first floor window size either side of the french doors. Approved windows are full door height (2130mm) and 250mm wide each and the revised windows are 320mm wide but only 880mm in height sitting above the Juliet balcony to allow the windows to be opened. Decision: Application Permitted https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01053/NMA
24/00450/FUL	Cutts Close Barn, Verrington Lane, Charlton Musgrove, Wincanton Somerset Demolition of existing agricultural building and erection of detached dwelling to replace prior approval dwelling permitted under 23/02133/PAMB Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/00450/FUL

24/00418/FUL	Land Adjacent Orchard Cottage, Snag Lane, Wincanton, Somerset Erection of a self-build dwelling Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/00418/FUL
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C) TO NOTE THE FOLLOWING ADVICE OF APPEAL RECEIPTS:

APP/E3335/W/24/3342358 22/03341/FUL Land Rear Of Council Offices, Churchfields, High Street, Wincanton

APP/R3325/D/24/3343016 23/02541/HOU Hill Brow Farm, Verrington Lane, Charlton Musgrove Wincanton

WTC048 FINANCE

- a) To receive payments list dated 31st May 2024 (Appendix 3a)
- b) To receive income and expenditure report dated 31st May 2024 (Appendix 3b)
- c) To approve bank account reconciliations dated 30th April 2024 and 31st May 2024 (Appendix 3c and 3d)
- d) To approve corporate card reconciliations dated 30th April 2024 and 31st May 2024 (Appendix 3e and 3f)
- e) To receive balance sheet dated 31st May 2024 (Appendix 3g)
- f) To receive virement report and approve recommendations as suggested (Appendix 3h)
- g) To confirm receipt of the Internal Auditor's report for the 2023/24 financial year and note no recommendations made within the report (Appendix 3i)
- h) To approve and sign Section 1 of the Annual Governance and Accountability Return the Annual Governance Statement 2023/24 (Appendix 3j)
- i) To approve and sign Section 2 of the Annual Governance and Accountability Return the Accounting Statements 2023/24 (Appendix 3k)
- j) To confirm the date of the Exercise of Public Rights for the 2023/24 Annual Governance and Accountability Return (Appendix 3l)
- k) To consider invoice for solicitor works relating to the Car Park Compensation Scheme from 2021 (Appendix 3m)

WTC049 COMMUNITY FUNDED 20MPH TRAFFIC SCHEME

To receive an update on the Somerset Council Community Funded 20mph Traffic Scheme (Appendix 4)

WTC050 GRANT APPLICATIONS

To consider and resolve upon two Grant Applications for the 24/25 Financial Year (Appendix 5)

WTC051 SOLAR PANELS ON RIVER CALE CAFÉ

To resolve to approve and sign the Roof Lease Agreement (Appendix 6)

WTC052 CALE PARK MONTHLY MARKET

To consider a monthly market held at Cale Park

WTC053 SUMMER EVENT AT CALE PARK

To consider hosting a summer event at Cale Park

WTC054 TRAINING, CONSULTATIONS, AND FORTHCOMING MEETINGS:

- (i) Correspondence: Letter of Introduction from new PCC (Appendix 7a)
Invitation to site visit at Brains Farm (Appendix 7b)
- (ii) Training: SALC
- (iii) Meetings: None

WTC055 CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL MEETING:

To confirm the date of the next Full Town Council Meeting as **Monday 29th July 2024 at 7pm.**

All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 19th**

July.