



Wincanton
Town Council



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EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To All Town Cllrs: H Ellard (Chairman), N Anderson, K Hearne, E Hix, T Howe, J Packer, T Power, D Old, C Rogers, P Rodgers, D Smith, A Waistell, C Wallis & S Wing

You are hereby summoned to attend the Full Council Meeting of Wincanton Town Council to be held in **the Council Chamber at Wincanton Town Hall**, Market Place, Wincanton on **Monday 25th November 2024 commencing at 7pm** for the purpose of transacting the following business:

Tracy Lamb

Deputy Town Clerk/RFO to Wincanton Town Council
20th November 2024

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website wincantontowncouncil.gov.uk

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

PUBLIC PARTICIPATION

AGENDA

WTC108 APOLOGIES FOR ABSENCE

To receive and note apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies to the Deputy Clerk by email or telephone by 5pm of the day of the meeting.

WTC109 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2022).

WTC110 TOWN COUNCIL MINUTES 21st October 2024

To receive the minutes of the previous meeting of Full Council on 21st October 2024 as a correct record and signed by the Town Mayor (Local Government Act 1972 Sch 12) (Appendix 1)

WTC111 TO RECEIVE REPORTS FROM:

- (i) the Town Mayor,
- (ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community,
- (iii) (iii) Deputy Town Clerk/RFO
- (iv) local organisations, Town Councillor representatives, and partners.

WTC112 ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 2)

WTC113 PLANNING

a) TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:

Application Number	Address and description
24/02062/HOU	The Cottage Nursery Lane Church Street Wincanton Somerset BA9 9AA Erection of a veranda over existing patio 24/02062/HOU Erection of a veranda over existing patio. The Cottage Nursery Lane Church Street Wincanton Somerset BA9 9AA
24/02551/HOU	Springfield Verrington Lane Charlton Musgrove Wincanton Somerset BA9 8BN Two Storey Side Extension, Front Dormer and Internal Alterations 24/02551/HOU Proposed two storey side extension, front dormer and internal alterations. Springfield Verrington Lane Charlton Musgrove Wincanton Somerset BA9 8BN

24/02412/FUL	Land Rear Of 22 To 26 High Street Wincanton Somerset BA9 9JF Change of use of land to community garden and siting of 4x studios, 1x storage container & 1x pavilion for community art project 24/02412/FUL Change of use of land to community garden and siting of 4x studios, 1x storage container & 1x pavilion for community art project Land Rear Of 22 To 26 High Street Wincanton Somerset BA9 9JF
24/02713/TCA	6 Manor Gardens Wincanton Somerset BA9 9QR Notification of intention to carry out Tree Surgery works to No. 1 Tree within a Conservation Area. https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SN537FOWLBO00

b) TO NOTE RECENT PLANNING DECISIONS:

Application Number	Address and description
24/01851/HOU	Primrose Cottage 7 Flingers Lane Wincanton Somerset BA9 9LE Erection of two storey rear extension to dwelling, replacement front porch and formation of parking area with part demolition and alterations to boundary walls and access Decision : Application Refused https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=SHY5LEOW0L900&activeTab=summary
24/01964/COL	20 Rickhayes Wincanton Somerset BA9 9BH Application for Certificate of Lawfulness for proposed conversion of outbuilding to annexe Decision : Application Permitted https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=SIMIZHOWK5O00&activeTab=summary

24/02145/TPO	Land Adj Catholic Church Of St Luke And St Teresa South Street Wincanton Somerset BA9 9DH Application of intent to carry out tree surgery work to No. 2 trees as shown by the Yeovil District Council (WINC 1) 1975 Tree Preservation Order. Decision Application Permitted with Conditions https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=SJSYRZOWKHR00&activeTab=summary
24/02364/HDG	Land On The North Side Of Lawrence Hill Wincanton Somerset BA9 8AB Application to remove 5m of hedgerow. Decision : Application permitted https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=SL1AXFOWKTO00&activeTab=summary

WTC114 FINANCE

- a) To receive and sign the payments list dated 31th October 2024 for Unity Bank Current Account (Appendix 3)
- b) To consider quotes for new internal auditor (deferred from October meeting)
- c) To note the annual renewal of the Local Councils insurance policy effective 1st November 2024, with Aviva Insurance at a cost of £3,553.75, year 2 of a 3 year long term agreement
- d) To consider the initial draft budget for 2025 2026 (Appendix 4)

WTC115 To consider and approve the allotments shed agreement (Appendix 5)

WTC116 To approve Christmas opening hours

To consider and approve the Christmas working hours and statutory leave days (Appendix 6)

WTC117 80TH ANNIVERSARY OF VE & VJ DAY EVENTS, (deferred from October meeting)

To resolve to approve a budget for events for the 80th Anniversary of VE and VJ Day in 2025

WTC118 To approve the request from Octagon Theatre & Westlands Entertainment Venue to secure the 12th August 2025 for the Play Day event, subject to all satisfactory documentation.

WTC119 To consider a request for free use of the Town hall From Youth Connect south West (Appendix 7)

WTC120 CRICKET CLUB

To consider the following regarding Wincanton Cricket Club:

- a) To approve the costs of using an external Solicitor for the renewal of the leases from general reserves
- b) To consider purchasing a defibrillator for Cale Park (Appendix 8)

WTC121 Motion from Cllr Ellard, received on 14th November: to Discuss opportunities for the Future of Carrington House

A verbal report will be given at the meeting

WTC122 TO CONSIDER AN EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, to consider a resolution to exclude the non-committee members, the press and public from the meeting for the following reason:

Staff in Confidence

- a) To consider and approve annual pay increments for 2025 2026 (Appendix 9)
- b) To consider the confidential report and approve any actions. (Appendix 10)

WTC123 CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL MEETING:

To confirm the date of the next Full Town Council Meeting as **Monday 16th December 2024 at 7pm.** All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 6th December 2024.**