



Wincanton
Town Council



Town Hall
Market Place
Wincanton
Somerset
BA9 9LD

Tel: 01963 31693

Email: townclerk@wincantontowncouncil.gov.uk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To All Town Cllrs: H Ellard (Chairman), N Anderson, K Hearne, E Hix, T Howe, J Packer, T Power, D Old, C Rodgers, P Rodgers, D Smith, C Wallis & S Wing

You are hereby summoned to attend the Full Council Meeting of Wincanton Town Council to be held in **the Council Chamber at Wincanton Town Hall**, Market Place, Wincanton on **Monday 29th July 2024 commencing at 7pm** for the purpose of transacting the following business:

Emma Curtis

Town Clerk to Wincanton Town Council

22nd July 2024

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website wincantontowncouncil.gov.uk

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

PUBLIC PARTICIPATION

AGENDA

WTC056 APOLOGIES FOR ABSENCE

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

WTC057 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2022).

WTC058 TOWN COUNCIL MINUTES 24TH JUNE 2024

To receive the minutes of the previous meeting of Full Council on 24th June 2024 as a correct record and signed by the Town Mayor (Local Government Act 1972 Sch 12) (Appendix 1).

WTC059 TO RECEIVE REPORTS FROM:

- (i) the Town Mayor,
- (ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community,
- (iii) Town Clerk (Appendix 2)
- (iii) local organisations, Town Councillor representatives, and partners.

WTC060 ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 3)

WTC061 HOOK VALLEY FARM PLANNING APPLICATION

To note concern within the town regarding this planning application and resolve to arrange a public meeting for residents and agree date and time of meeting

WTC062 PLANNING

A) TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:

Application Number	Address and description
24/01570/TCA (Notification Only)	Memorial Hall, High Street, Wincanton, Somerset, BA9 9JF Notification of intent to carry out tree surgery work to No.1 tree within a Conservation Area. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01570/TCA
24/01649/TPO (Notification Only)	4 Gennes Grove, Wincanton, Somerset Application to Fell No. 1 Tree as shown within the South Somerset District Council (WINC 1) 1984 Tree Preservation Order. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01649/TPO

24/01257/OUT (Extension agreed until 27/09/24)	Hook Valley Farm, Lawrence Hill, Wincanton, Somerset, BA9 8AD Outline application (with all matters reserved except for access) for the demolition of agricultural buildings and the development of up to 650 dwellings; up to 3.1 ha of mixed use comprising employment use class B2/B8/E(g), local centre use class E/class F, and care home; provision of primary school; pre-school/nursery; accesses from West Hill and Lawrence Hill; mobility infrastructure; new pedestrian/cycle route to the south of Lawrence Hill; open space and all associated infrastructure. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01257/OUT
24/01522/S73A	Willow Farm, Moor Lane, Wincanton, Somerset, BA9 9QU S73A application for the removal of condition 04 (agricultural occupancy condition) relating to planning application 842037 dated 22.10.1984 for the erection of an agricultural workers dwellinghouse and garage. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01522/S73A
24/01445/FUL	Land Adjacent To Verrington Lodge, Verrington Lane, Wincanton, BA9 8BN Change of use of land from agricultural to residential and erection of a two storey dwelling with existing access off Dancing Lane https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01445/FUL
24/01293/FUL	Petrol Filling Station, Morrisons, Southgate Road, Wincanton Demolition of the existing car wash and proposed single storey extension to the existing petrol filling station sales building, new bin store and associated works. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01293/FUL

B) TO NOTE RECENT PLANNING DECISIONS:

Application Number	Address and description
24/01551/DOC1	Wassall House, Bayford Hill, Wincanton, Somerset, BA9 9LR Discharge of Condition No. 4 (Materials) of Planning Application 24/00288/HOU. Decision: Conditions Discharged https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01551/DOC1
24/01490/AGN	Suddon Grange Farm, West Hill, Wincanton, Somerset, BA9 8BP Notification of intent to erect Agricultural Storage Building (bedding, fodder, and agricultural machinery). Decision: Permission not required https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01490/AGN

23/01671/DOC1	Land Adjoining Verrington Hospital, Dancing Lane, Wincanton, Somerset Discharge of Conditions No. 1 (Access), No. 6 (Vehicular Access), No. 7 (Demarcation), No. 8 (Biodiversity), No. 9 (Estate Roads), No. 11 (CMP), No. 12 (Tree Protection) and No. 13 (Surface Water) of Planning Application 14/00838/OUT granted under appeal APP/R3325/A/14/2222697. Decision: Conditions Discharged https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01671/DOC1
24/00942/FUL	3 Church Street, Wincanton, Somerset, BA9 9AA Installation of gas supply to front elevation for flats therein. Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/00942/FUL
24/01055/LBC	Old Manor Stable, South Street, Wincanton, Somerset, BA9 9DL Installation of an EV Charger Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01055/LBC
24/01182/HOU	24 Kinklebury Street, Wincanton, Somerset, BA9 9FW Garage conversion, first floor side extension, insertion of skylights and solar panel into roof, internal alterations and all associated works Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/01182/HOU

C) CONSULTATION ON POTENTIAL LEISURE PLANNING OBLIGATIONS 24/01257/OUT

To consider information received from Somerset Council and resolve on appropriate response to suggested figures (Appendix 4a and 4b)

WTC063 FINANCE

- a) To receive income and expenditure report dated 30th June 2024 (Appendix 5a)
- b) To approve bank account reconciliations dated 30th June 2024 (Appendix 5b)
- c) To receive balance sheet dated 30th June 2024 (Appendix 5c)
- d) To receive virement report and approve recommendations as suggested (Appendix 5d)
- e) To receive new Financial Regulations and resolve to adopt the document (Appendix 5e)
- f) To consider amending some Cemetery Fees (Appendix 5f)
- g) To consider quotes for War Memorial Cleaning (Appendix 5g)
- h) To consider quotes for Town Hall Cleaning (Appendix 5h)
- i) To resolve to approve quote for remedial tree works following tree survey (Appendix 5i)
- j) To consider initial quote for refurbishment of Town Council owned toilets to be funded by CIL and resolve as to whether to proceed with project (Appendix 5j)

WTC064 TOWN COUNCIL VAN

- a) To approve Terms of Lease for Electric Van and resolve to proceed (Appendix 6)
- b) To resolve, as per the Town Council's Asset Disposal Policy, to proceed with the disposal of the Town Council van via Tender process

WTC065 POLICIES

To resolve to adopt the following policies:

- CCTV Policy (Appendix 7a)
- Banner and Advertisement Policy (Appendix 7b)
- Employers Pensions Discretions Policy (Appendix 7c)

WTC066 DOGS AT CALE PARK

To consider dogs at Cale Park and designated areas to be on leads

WTC067 COMMUNITY AWARDS

To consider Community Awards applications and confirm date and format of presentation evening (Appendix 8)

WTC068 OLD FAITHFUL WAR MEMORIAL, REMEMBRANCE DAY AND VE/VJ DAY

- a) To resolve to undertake maintenance of the Old Faithful War Memorial under the War Memorials (Local Authorities Powers) Act 1923
- b) To resolve the Town Council undertakes the administrative management of Remembrance Day Parades
- c) To resolve to form working group to arrange events to commemorate 80th anniversary of VE/VJ Day in 2025

WTC069 SOMERSET COUNCIL SERVICE AND ASSETS DEVOLUTION

Motion to consider what services the Town Council should look at taking on from Somerset Council to make sure the funding we have allocated for this is used effectively.

WTC070 TOWN COUNCIL NEWSLETTER

To approve design of newsletter and resolve to proceed with a monthly e-bulletin (Appendix 9)

WTC071 CEMETERY AND CALES REACH TRANSFER

To receive an update on the project, approve solicitors and search costs and resolve to approve documents as presented in order to proceed with exchange and completion of contracts upon receipt of satisfactory searches (Appendix 10)

WTC072 TRAINING, CONSULTATIONS, AND FORTHCOMING MEETINGS:

- (i) Correspondence: Email from MHA regarding Sponsored Walk
Email from Internal Auditor announcing retirement
- (ii) Training: SALC
- (iii) Meetings: None

WTC073 CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL MEETING:

To confirm the date of the next Full Town Council Meeting as **Monday 19th August 2024 at 7pm**. All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 9th August**.