



Wincanton
Town Council



Town Hall
Market Place
Wincanton
Somerset
BA9 9LD

Tel: 01963 31693

Email: townclerk@wincantontowncouncil.gov.uk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

The next Full Town Council Meeting will be held on Monday 07th September 2026 7:00pm in the Council Chamber, Wincanton Town Hall, Wincanton, BA9 9LD

To All Town Cllrs: H Ellard, N Anderson (Deputy Chairman), A Armstrong, J Eadington, K Hearne,
C Lovegrove, J Macfarlane, D Old, C Rodgers, P Rodgers, D Smith & C Wallis

You are hereby summoned to attend the above meeting to resolve on the following business:

Tracy Dunn
Deputy Town Clerk/RFO to Wincanton Town Council
28th August 2026

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website wincantontowncouncil.gov.uk

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.



LOCAL COUNCIL
AWARD SCHEME
BRONZE

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

PUBLIC PARTICIPATION

AGENDA

01. 09/26 ELECTION OF CHAIRMAN/TOWN MAYOR

To invite nominations and elect the Chair of Wincanton Town Council and receive the Chair's Declaration of Acceptance of Office

02. 09/26 APOLOGIES FOR ABSENCE

To receive and note apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies to the Town Clerk by email or telephone by 5pm of the day of the meeting.

03. 09/26 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2026).

04. 09/26 TOWN COUNCIL MINUTES 03rd August 2026

To receive the minutes of the previous meeting of Full Council on Monday 03rd August 2026 as a correct record and signed by the Chairman (Local Government Act 1972 Sch 12) (Appendix 1)

05. 09/26 TO RECEIVE REPORTS FROM:

- (i) the Town Mayor,
- (ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community,
- (iii) Deputy Town Clerk/RFO (Appendix 2)
- (iii) local organisations and Youth Connect South West
- (iv) To receive reports from Cllr J Macfarlane as representative for
 - a. Wincanton Carnival (Appendix 3)
 - b. The Balsam Centre
 - c. and to consider a request for support, in principle, to become a local partner in the Volunteering for Health programme (Appendix 4)
- (v) To receive reports from other Town Councillors acting as representatives to outside bodies

06. 09/26 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES

To consider replacement representatives to outside organisations/bodies following Councillor resignations

- Carnival: to replace Cllr Waistell
- MHA South Somerset: to replace Cllr Power
- Memorial Hall: to replace Cllr Packer
- Local Community Network (LCN): to replace Cllr Power
- Wincanton Sports Ground: to replace Cllr Waistell

07. 09/26 ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 5)

08. 09/26 PLANNING

A) TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:

Application Number	Address and description
26/01478/FUL	The Bridles Dykes Way Wincanton Somerset BA9 9FQ Installation of solar photovoltaic panels to the roof and installation of an external battery storage unit at ground level. https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=TH72W5OWKP200&activeTab=summary
26/01597/COU	Unit 25 Bennetts Field Trading Estate Wincanton Somerset BA9 9DT Applicant: Jessica Lloyd Change of use of the building to Class B2 use https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=THYVEPOWKVI00
26/01527/HOU	30 Balsam Fields Wincanton Somerset BA9 9HF Demolition of single storey building and erect two storey extension https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=THJNMEOWKRL00&activeTab=summary
26/01754/HOU	9 South Street Wincanton Somerset BA9 9DH Proposed replacement garage 26/01754/HOU Proposed replacement garage 9 South Street Wincanton Somerset BA9 9DH

26/01622/FUL	Long Close Business Area Lawrence Hill Wincanton Somerset BA9 8AB The erection of 16 No. Tesa Superchargers covered by solar canopies, a substation, a battery energy storage unit, along with ancillary infrastructure including ducts, cables and operational cabinets and equipment. 26/01622/FUL The erection of 16 No. Tesa Superchargers covered by solar canopies, a substation, a battery energy storage unit, along with ancillary infrastructure including ducts, cables and operational cabinets and equipment. Long Close Business Area Lawrence Hill Wincanton Somerset BA9 8AB
Notification only	
26/01918/TCA	15 Manor Gardens Wincanton Somerset BA9 9QR 26/01918/TCA Notification of intent to carry out Tree surgery works to No. 1 Tree within a Conservation Area. T2 Beech - The tree is the second one of a group of four trees. The first tree(T1) on neighbour's side (No. 16) has been reduced last year. It is required to reduce the tree at no.15 to maintain a continuous balance and symmetry among the companion canopies. The following action will be implemented: Reduce canopy spread of west quadrant by approx. 2.5-3 metres to realign canopy of neighbours tree(No.16 MG). ? Reduce height by approx. 2 metres to match canopy of neighbourstree (No.16 MG). ? Reduce east quadrant lower canopy (Common Road side) by 1.5 metres to keep clearance from HGV vehicles and reduce mechanical stress load on over extended bottom branches. Maximum pruning cut will not exceed 80mm in diameter. Pruning practice should meet BS3998 criteria. 15 Manor Gardens Wincanton Somerset BA9 9QR
To note the following planning decisions	
Change of use of the building to Class B2 use Unit 25 Bennetts Field Trading Estate Wincanton Somerset BA9 9DT Ref. No: 26/01597/COU Received: Fri 10 Jul 2026 Validated: Fri 10 Jul 2026 Status: Approved	
Installation of solar photovoltaic panels to the roof and installation of an external battery storage unit at ground level. The Bridles Dykes Way Wincanton Somerset BA9 9FQ Ref. No: 26/01478/FUL Received: Thu 25 Jun 2026 Validated: Tue 14 Jul 2026 Status: Approved	
Notification of intent to Fell No. 1 Tree within a Conservation Area. T1 - Leyland cypress - Fell. 18 High Street is a Grade II listed building and T1 is compromising the fabric of the structure. 18 High Street Wincanton Somerset BA9 9JQ Ref. No: 26/01365/TCA Received: Fri 12 Jun 2026 Validated: Fri 12 Jun 2026 Status: Decided	

09. 09/26. FINANCE

- a) To receive the Payments lists, to be signed by the Chairman (Appendix 6)
- b) To consider and approve Purchase delegation authority for the Administration Officer (Appendix 7)
- c) To consider and approve the Growing space grant (Appendix 8)

10. 09/26. TO CONSIDER A REQUEST FOR A POP UP LOCATION FROM A WOOD-FIRED PIZZA COMPANY

To consider the request, including a suitable location, event or regular pitch (Appendix 9)

11. 09/26. OUTDOOR GROUP FITNESS

To consider a request for a permit to use Cale Park for organised outdoor group fitness/bootcamp classes. (Appendix 10)

12. 09/26. APPOINTMENT OF TWO PERSONNEL COMMITTEE MEMBERS

To invite nominations and appoint two new members to the Personnel Committee following

- i) the resignation of Cllr J Packer from the Council
- ii) the resignation of Cllr C Rodgers from the Committee.

13. 09/26 EXCLUSION OF PRESS AND PUBLIC

To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the remainder of the meeting due to the confidential nature of **Confidential/Exempt Personnel Matters.**

14. 09/26 CONFIDENTIAL/EXEMPT PERSONNEL MATTERS

To receive an update on HR matters

15. 09/26 CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL MEETING

To confirm the date of the next Full Town Council Meeting as **Monday 05th October 2026 at 7pm.** All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 25th September 2026.**