



Wincanton
Town Council



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MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON
MONDAY 25th November 2024 AT 7:00PM
IN THE COUNCIL CHAMBER, WINCANTON TOWN HALL

PRESENT: H Ellard (Chairman), E Hix, T Howe, D Old, C Rogers, P Rodgers, D Smith, A Waistell, C Wallis & S Wing

MEMBERS OF THE PUBLIC PRESENT: 2

MEMBERS OF THE LOCAL PRESS IN ATTENDANCE: None present

SOMERSET COUNCIL COUNCILLORS: None present

PUBLIC PARTICIPATION

A member of the public asked to speak about planning application 24/02412/FUL. Council agreed that standing orders would be suspended when they discussed the application to allow the member of the public to provide further background information with regards to the application.

WTC108 TO NOTE APOLOGIES FOR ABSENCE

Received from, Cllrs D Old K Hearne and J Packer

The apologies were noted

Absent : Cllrs N Anderson and T Power

WTC109 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Received from Cllr Ellard agenda item WTC113 planning application 24/02062/HOU and Cllr Rogers agenda item WTC120

WTC110 TOWN COUNCIL MINUTES 21st October 2024

RESOLVED: It was proposed and agreed to approve the minutes as a true and accurate record of the meeting. The Chairman duly signed the minutes.

Cllr Hix arrived at the meeting

WTC111 TO RECEIVE REPORTS FROM:

- (i) the Town Mayor: Cllr Ellard reported that he was looking forward to the Christmas event.
- (ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community: there were no Somerset Councillors present
- (iii) Deputy Town Clerk/RFO: Members were advised that had been a request from the police to ask if there are any objections to them installing a knife amnesty box on the exterior of the pole station. They have been directed to Somerset Council but this is to keep Councillors informed and to ask if they had any comments. Councillors confirmed they had no objections.
- (iv) local organisations, Town Councillor representatives, and partners: None present

WTC112 ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 2)

Cllrs noted circulation of the Actions from Meetings list.

WTC113 PLANNING

a) THE FOLLOWING PLANNING APPLICATIONS WERE CONSIDERED:

Cllr Tom Howe chaired the meeting during planning application 24/02062/HOU

Application Number	Address and description
24/02062/HOU	The Cottage Nursery Lane Church Street Wincanton Somerset BA9 9AA Erection of a veranda over existing patio 24/02062/HOU Erection of a veranda over existing patio. The Cottage Nursery Lane Church Street Wincanton Somerset BA9 9AA
RESOLVED: It was proposed and agreed to recommend approval of this application. Cllr Ellard abstained from the vote	
24/02551/HOU	Springfield Verrington Lane Charlton Musgrove Wincanton Somerset BA9 8BN Two Storey Side Extension, Front Dormer and Internal Alterations 24/02551/HOU Proposed two storey side extension, front dormer and internal alterations. Springfield Verrington Lane Charlton Musgrove Wincanton Somerset BA9 8BN
RESOLVED: It was proposed and agreed to recommend approval of this application.	
24/02412/FUL	Land Rear Of 22 To 26 High Street Wincanton Somerset BA9 9JF Change of use of land to community garden and siting of 4x studios, 1x storage container & 1x pavilion for community art project

	24/02412/FUL Change of use of land to community garden and siting of 4x studios, 1x storage container & 1x pavilion for community art project Land Rear Of 22 To 26 High Street Wincanton Somerset BA9 9JF
RESOLVED: It was proposed and agreed to recommend approval of this application.	
24/02713/TCA	6 Manor Gardens Wincanton Somerset BA9 9QR Notification of intention to carry out Tree Surgery works to No. 1 Tree within a Conservation Area. https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SN537FOWLBO00
RESOLVED: It was proposed and agreed to recommend approval of this application.	

b) THE FOLLOWING RECENT PLANNING DECISIONS WERE NOTED:

Application Number	Address and description
24/01851/HOU	Primrose Cottage 7 Flingers Lane Wincanton Somerset BA9 9LE Erection of two storey rear extension to dwelling, replacement front porch and formation of parking area with part demolition and alterations to boundary walls and access Decision : Application Refused https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=SHY5LEOW0L900&activeTab=summary
24/01964/COL	20 Rickhayes Wincanton Somerset BA9 9BH Application for Certificate of Lawfulness for proposed conversion of outbuilding to annexe Decision : Application Permitted https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=SIMIZHOWK5O00&activeTab=summary
24/02145/TPO	Land Adj Catholic Church Of St Luke And St Teresa South Street Wincanton Somerset BA9 9DH Application of intent to carry out tree surgery work to No. 2 trees as shown by the Yeovil District Council (WINC 1) 1975 Tree Preservation Order.

	Decision Application Permitted with Conditions https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=SJSYRZOWKHR00&activeTab=summary
24/02364/HDG	Land On The North Side Of Lawrence Hill Wincanton Somerset BA9 8AB Application to remove 5m of hedgerow. Decision : Application permitted https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?keyVal=SL1AXFOWKTO00&activeTab=summary

WTC114 FINANCE

- a) To receive and sign the payments list dated 31th October 2024 for Unity Bank Current Account (Appendix 3)
Resolved – to approve, the chair signed the payments sheet
- b) To consider quotes for new internal auditor (deferred from October meeting)
Resolved :To appoint Mulberry Local Authority Services Ltd for internal audit provision
- c) To note the annual renewal of the Local Councils insurance policy effective 1st November 2024, with Aviva Insurance at a cost of £3,553.75, year 2 of a 3 year long term agreement
Noted
- d) To consider the initial draft budget for 2025 2026 (Appendix 4)
Resolved: to bring the budget back to the December Full council meeting and for members to send any questions or comments to the Deputy Town Clerk/RFO by Friday 6th December

WTC115 To consider and approve the allotments shed agreement (Appendix 5)

Cllr P Rodgers declared an interest

Members questioned whether the keeping of hens and rabbits could be removed.

Resolved: to approve the allotment shed agreement

Cllr Rogers abstained

WTC116 To approve Christmas opening hours

To consider and approve the Christmas working hours and statutory leave days

(Appendix 6)

Resolved: to approve the Christmas opening hours as Monday 23rd and Tuesday 24th to be worked remotely or taken as toil/holiday. Wednesday 25th and Thursday 26th Christmas day and Boxing Day. Statutory days to be Friday 27th December and Monday 30th December. Office to be closed on Tuesday 31st December taken as annual leave or worked remotely.

WTC117 80TH ANNIVERSARY OF VE & VJ DAY EVENTS, (deferred from October meeting)

To resolve to approve a budget for events for the 80th Anniversary of VE and VJ Day in 2025

Resolved: to defer this agenda item until the December meeting.

WTC118 To approve the request from Octagon Theatre & Westlands Entertainment Venue to secure the 12th August 2025 for the Play Day event, subject to all satisfactory documentation.

Resolved: to approve the 12th August 2025 for the Play Day event

WTC119 To consider a request for free use of the Town hall From Youth Connect south West (Appendix 7)

Resolved: to Allow the free use of the Town Hall by Youth Connect South West, subject to satisfactory risk assessments and insurance cover, with delegated authority given to officers to consider and approve any available storage

WTC120 CRICKET CLUB

To consider the following regarding Wincanton Cricket Club:

- a) To approve the costs of using an external Solicitor for the renewal of the leases from general reserves
- b) To consider purchasing a defibrillator for Cale Park (Appendix 8)

Resolved:

- a) not to appoint a solicitor but to use the current lease wording
- b) to give delegated authority to the Clerk to purchase a defibrillator up to a net cost of £2,000, to be the owned by the Town Council

Cllr C Rodgers abstained

WTC121 Motion from Cllr Ellard, received on 14th November: to Discuss opportunities for the Future of Carrington House

A verbal report will be given at the meeting

The Deputy Town Clerk advised members that this should be considered in line with the community plan and that further public consultation may be required.

Resolved: for Cllrs T Howe and A Waistell, and any other councillors wishing to be involved, to investigate options

WTC122 TO CONSIDER AN EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, to consider a resolution to exclude the non-committee members, the press and public from the meeting for the following reason: To discuss confidential bad debts report (Appendix 6)

Resolved: to exclude the Press and Public and enter confidential session

Staff in Confidence

- a) To consider and approve annual pay increments for 2025 2026 (Appendix 9)
- b) To consider the confidential report and approve any actions. (Appendix 10)

Resolved:

- (a) to approve the salary rates and annual pay increments for 2025 2026**
- (b) approve the sickness absence period as per the confidential staff report and to grant delegated authority for the Chair of the Council, Chair of the Personnel committee and Deputy Town Clerk/RFI collectively to approve**
 - (i) locum support for approximately 10 hours per week until no longer required**
 - (ii) authorise overtime by existing staff to be paid at time and ¼ until no longer required**
 - (iii) To agree any other measures required in the Clerk's absence to continue with the successful running of the Council's services**

WTC123 CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL MEETING:

To confirm the date of the next Full Town Council Meeting as **Monday 16th December 2024 at 7pm.** All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 06th December 2024.**

The meeting closed at 20.29 pm