



Wincanton
Town Council



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**DRAFT MINUTES OF THE FULL TOWN COUNCIL MEETING HELD AT 7PM ON
MONDAY 22ND JANUARY 2024 IN THE COUNCIL CHAMBER, TOWN HALL,
WINCANTON**

MEMBERS PRESENT: Cllrs H Ellard (Chairman), N Anderson, K Hearne, E Hix, J Packer (Co-opted), T Power, L Ralph, C Rodgers, P Rodgers, C Wallis (Co-opted) & S Wing

PROPER OFFICERS IN ATTENDANCE: Emma Curtis – Town Clerk

MEMBERS OF THE PUBLIC PRESENT: 4

MEMBERS OF THE LOCAL PRESS IN ATTENDANCE: 0

SOMERSET COUNCIL COUNCILLORS: Cllr T Power

PUBLIC PARTICIPATION

One member of the public spoke regarding planning at Churchfields.

The meeting opened at 7:03pm.

1. APOLOGIES FOR ABSENCE:

Received from Cllr D Old, P McClarnon, D Smith, T Howe and Somerset Cllr L Trimnell.

RESOLVED: It was proposed and unanimously agreed to approve the apologies for absence as presented.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS:

Received from Cllr Hearne, agenda item 4, *partner standing for co-option*

Received from Cllr Power, agenda item 9, *Somerset Cllr*

3. TOWN COUNCIL MINUTES 18TH DECEMBER 2023:

RESOLVED: It was proposed and agreed to approve the minutes as a true and accurate record of the meeting. Cllrs Power and Anderson abstained from the vote as absent from the meeting. The Chairman duly signed the minutes.

4. CO-OPTION OF NEW CLLRS

To consider applications received and resolve to co-opt two new Cllrs:

Cllr Ellard welcomed the candidates and explained the co-option process and that there were three candidates for two vacancies. The Clerk reminded Cllrs that as there was two vacancies Cllrs had two votes each and an absolute majority was required. Cllr Ellard invited the candidates present to speak, all declined.

The results of Vote 1 for the first vacancy were:

Candidate 1 Jarno Packer: 7 Votes

Candidate 2 Colin Wallis: 1 Vote

Candidate 3 Fiona Gerardin: 0 Votes

Cllr Hearne abstained from this vote.

RESOLVED: It was proposed and agreed to co-opt Jarno Packer to Wincanton Town Council. Cllr Packer duly signed his Declaration of Acceptance of Office, countersigned by the Town Clerk, and joined the meeting,

The results of Vote 2 for the second vacancy were:

Candidate 1 Colin Wallis: 6 Votes

Candidate 2 Fiona Gerardin: 2 Votes

RESOLVED: It was proposed and agreed to co-opt Colin Wallis to Wincanton Town Council. Cllr Wallis duly signed his Declaration of Acceptance of Office, countersigned by the Town Clerk, and joined the meeting,

5. TO RECEIVE REPORTS FROM

(i) the Town Mayor: The Mayor reported he had attended several meetings with South Somerset Community Energy, Citizens Advice Bureau, LCN Youth tender, Community Plan Steering Group and several meetings with the Clerk. Cllr Ellard stated he was about to commence work with the Clerk on a property database for the Council.

(ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community: Cllr Power stated he had sent through a report for the month and reiterated it is a challenging time for Somerset Council. Cllr Power voiced concern about possible cuts to CCTV and closure of refuse and recycling sites which will potentially lead to an increase in fly tipping. Cllr Power concluded by stating he and Cllr Trimnell continued to campaign against the closure of Boots on the High Street.

(iii) Town Clerk: The Town Clerk referred members to the report circulated prior to the meeting but added that a tree survey was due as a matter of Health and Safety which would cost in the region of £900. As the relevant budget had already been spent the Clerk sought approval for funds to be vired from another budget. This was unanimously agreed.

(iiii) local organisations, Town Councillor representatives, police and partners: Cllr Hix stated she had been approached by One Planet to become a bus champion for the Council. Cllrs discussed what this entailed, and it was agreed to invite One Planet to the next meeting. Cllr Anderson reported he had recently attended the CAT Bus AGM and stated that usage of the service would be increasing. Cllr P Rodgers stated that as the CAT Bus representative he had not been informed of the AGM.

6. SOUTH SOMERSET COMMUNITY ENERGY

To consider proposal for solar panel project at River Cale Café:

John Clark gave a presentation on behalf of South Somerset Community Energy and outlined the proposed project for River Cale Cafe and legal ramifications for the Council should they wish to proceed. A question-and-answer session was

undertaken.

RESOLVED: It was proposed and agreed to proceed with the project in principle pending further information from SSCE and agreement with the tenants of River Cale Café.

Actions: 220124/1 Town Clerk

7. OCTAGON THEATRE

To receive information on Octagon Theatre's 'National Portfolio Organisation' granted by the Arts Council of England with funding that is planned to be invested in four 'Creative Hubs' including one at Wincanton: John Clark provided information on the scheme explaining the aim is to expand creative activities for all with Wincanton as a creative hub.

8. ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising: The Actions from Meetings list was noted. No queries raised.

9. PLANNING

9a) THE FOLLOWING PLANNING APPLICATIONS WERE CONSIDERED:

Application Number	Address and description
23/02901/LBC	Primrose Cottage, 7 Flingers Lane, Wincanton, Somerset, BA9 9LE Re-build lean-to Privy which was dismantled during lock-down having become unstable https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/02901/LBC
RESOLVED: It was proposed and agreed to recommend approval of this application. Cllr Power and Cllr Packer abstained.	
24/00005/HOU	66 High Street, Wincanton, Somerset Demolition of existing conservatory and erection of rear extension https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/00005/HOU
RESOLVED: It was proposed and agreed to recommend approval of this application. Cllr Power and Cllr Packer abstained.	
23/03033/LBC	10 North Street, Wincanton, Somerset Listed Building consent to install 5 Conservation/heritage roof windows, alterations to roofs and replace conservatory https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/03033/LBC
RESOLVED: It was proposed and agreed to recommend approval of this application. Cllr Power and Cllr Packer abstained.	
23/03219/HOU	10 North Street, Wincanton, Somerset The reinstatement of an original window, the installation of 5 Conservation Rooflights and the replacement of the existing uPVC Conservatory. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/03219/HOU

RESOLVED: It was proposed and agreed to recommend approval of this application. Cllr Power and Cllr Packer abstained.

9b) THE FOLLOWING RECENT PLANNING DECISIONS WERE NOTED:

Application Number	Address and description
20/03352/LBC	14 Mill Street, Wincanton, Somerset, BA9 9AP Refurbishment of dwelling including some demolition and erection of a two storey rear extension. Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=20/03352/LBC
20/03351/FUL	12 & 14 Mill Street, Wincanton, Somerset, BA9 9AP Refurbishment of two existing cottages including some demolition and erection of two storey rear extensions to both dwellings. Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=20/03351/FUL
23/03218/OLAC	Land OS 2600, Part Moor Lane, Wincanton, Somerset, BA9 9RA Installation of Silage Clamps And Covered Digestate Lagoon Decision: SSDC no objection to County Matter https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/03218/OLAC

10. FINANCE

a) To receive payments list dated 31st Dec 2023: The payments list was received. No queries raised. The Chairman signed the list.

b) To receive balance sheet dated 31st Dec 2023: The balance sheet was noted. No queries raised.

c) To receive income and expenditure report dated 31st Dec 2023: The income and expenditure report was received. No queries raised.

d) To receive corporate card receipts and payments report: The report was received. No queries raised.

e) To approve bank account reconciliation dated 31st Dec 2023:

RESOLVED: It was proposed and agreed to approve the bank account reconciliation as presented. The Chairman signed the document.

f) To approve corporate card bank reconciliation

RESOLVED: It was proposed and agreed to approve the corporate card bank reconciliation as presented. The Chairman signed the document.

g) To receive Virements Report and approve recommendations:

Cllr Wing raised a couple of queries regarding the report.

RESOLVED: It was proposed and agreed to receive the Virements Report and approve recommendations as presented.

11. POLICIES AND DOCUMENTS

a) To resolve to readopt the following policies and documents:

- Asset Register
Cllrs reviewed the document. The Clerk explained the asset register would be presented again at the end of the financial year.
RESOLVED: It was proposed and agreed to approve the current asset register as presented.
- Reserves Policy
RESOLVED: It was proposed and agreed to readopt the policy as presented.
- Investment Strategy
RESOLVED: It was proposed and agreed to readopt the policy as presented.
- Purchase Delegation Policy
RESOLVED: It was proposed and agreed to readopt the policy as presented.

b) To resolve to adopt the following new policies:

- Expenses Policy
RESOLVED: It was proposed and agreed to adopt the policy as presented.
- Display Screen Equipment (DSE) Policy
RESOLVED: It was proposed and agreed to adopt the policy as presented.

12. OLD FAITHFUL

To consider plans to mark the 80th anniversary of the crash of Old Faithful and set up a working group:

RESOLVED: It was proposed and agreed that the working group would consist of Cllr Old, Cllr Power, Cllr Ellard, Cllr C Rodgers, Cllr Packer, the Town Clerk and the Works and Maintenance Supervisor.

Action: 220124/2: Town Clerk

13. EASTER EVENT

To consider an Easter event for Wincanton: The Clerk explained an idea for an Easter event with the aim to draw families into the town centre.

RESOLVED: It was proposed and agreed to proceed with an Easter event and budget of £500 was approved.

Action: 220124/3: Town Clerk & Admin Officer

14. TRAFFIC MANAGEMENT

To consider proposal and estimate from Somerset Highways:

RESOLVED: It was proposed and agreed to proceed with Somerset Highways highways improvement proposals for the town centre.

Action: 220124/4: Town Clerk

15. COMMUNITY INFRASTRUCTURE LEVY (CIL) WORKING GROUP

To formulate a working group of at least four Cllrs to look assess CIL projects as per Wincanton Town Council's CIL Policy and Procedure:

RESOLVED: It was proposed and agreed that the CIL working group would consist of Cllr Ralph, Cllr Hix, Cllr Ellard, the Town Clerk and the RFO.

16. LCN YOUTH CONTRACT

To receive any update on the LCN Youth Contract:

Cllr Ellard and Cllr Hix provided an update on the youth contract confirming that recruitment had so far been unsuccessful and that a new structure and proposal was being prepared for consideration by Councils.

17. TRAINING, CONSULTATIONS, AND FORTHCOMING MEETINGS:

(i) Correspondence: None

(ii) Training: SALC

(iii) Meetings: SES LCN Meeting 22nd February 2024 Charlton Musgrove

18. CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL

MEETING: The date of the next Full Town Council Meeting was confirmed as **Monday 26th February at 7pm.** All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 16th February.**

Meeting closed at 8:10pm