



Wincanton
Town Council



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**DRAFT MINUTES OF THE FULL TOWN COUNCIL MEETING HELD AT 7PM ON
MONDAY 24th JULY 2023 IN THE COUNCIL CHAMBER, TOWN HALL, WINCANTON**

MEMBERS PRESENT: Cllrs H Ellard (Chairman), D Old, P McLarnon, K Hearne, E Hix, L Ralph, D Smith, S Wing, T Child and P Rodgers

MEMBERS OF THE PUBLIC PRESENT: 4

MEMBERS OF THE LOCAL PRESS IN ATTENDANCE: 0

SOMERSET COUNCIL COUNCILLORS: Cllr T Power and Cllr L Trimnell

PROPER OFFICERS IN ATTENDANCE: Tracy Lamb – Deputy Town Clerk/RFO

PUBLIC PARTICIPATION

There were 4 members of the public in attendance. Queries were raised including the amenities team, Churchfields development and a tree falling at Churchfields car park. The Operations Manager of the CAT Bus spoke at the Chairs request regarding the service.

1. APOLOGIES FOR ABSENCE:

Received from Cllrs T Howe, Cllr D Caines, Cllr C Rodgers and Cllr N Anderson

RESOLVED: It was proposed and unanimously agreed to approve the apologies for absence as presented.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS:

None received.

3. TOWN COUNCIL MINUTES 26TH JUNE 2023 AND 5TH JULY 2023:

RESOLVED: It was proposed and agreed to adopt the minutes as a true and accurate record of the meeting. There were 2 abstentions relating to the minutes of 26th June and 4 relating to 5th July as members were not present at the meetings. The Chairman duly signed the minutes.

4. TO RECEIVE REPORTS FROM

(i) the Town Mayor: Cllr Ellard reported that he had met Alistair Timmis regarding the Cemetery extension, had attended an LCN presentation re the provision of youth work, met with a representative of the Balsam centre, met the Anonymous Travelling Market regarding a Christmas event and Mark Hamnett from the Chamber of Commerce concerning the town map and its lack of production. To conclude Cllr

Ellard reported he had assisted in the shortlisting for the Administration Officer vacancy and wound the Town Hall clock on three occasions.

(ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community: Cllr Power confirmed he had sent a report out and asked if there were any questions. It was asked if there was any likelihood in there being an improvement in the Planning Department. Cllr Power suggested lobbying the department as Cllrs are having the same issues. Cllr Trimnell stated there was a huge backlog in planning applications with the Planning Committee only dealing with four applications per month. Any applications not referred to committee are dealt with via delegated authority. It was raised that the Footpath from South Street via Balsam Fields to Mondays Mead has foliage and a tree blocking it and disabled access is no longer possible. Cllr Trimnell agreed to investigate and is also trying to pursue drain cleaning to prevent flooding.

(iii) Town Clerk: No report received.

(iiii) Local Organisations, Town Councillor representatives, police and partners: Cllr Ralph advised that there was to be an Older People Sounding Board meeting on Tuesday 1st August, but she was unable to attend. Cllr Ellard advised he would take the details and attend the meeting.

5. SOMERSET RAIL TO TRAIL

To receive information on the Wincanton to Pitcombe Somerset Rail to Trail

proposal: Item deferred as representative from Somerset Rail to Trail didn't attend meeting.

6. ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters

arising: Circulation of the Action List was noted.

7. PLANNING

7a) THE FOLLOWING PLANNING APPLICATIONS WERE CONSIDERED:

Application Number	Address and description
23/01390/FUL	Bridge Motors Ltd, Silver Street, Wincanton, Somerset, BA9 9AN The change of use from 'Sui Generis' use class (Motor Vehicle Workshop & Vehicle Sales), to Use class E(a) (Retail Sale of Goods), including alterations to the elevations and glazing, and the installation of new plant to the left side elevation. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01390/FUL
RESOLVED: It was proposed and agreed not to support the application in the absence of detailed plans showing mitigation for increased traffic and safety of pedestrians especially school children.	

23/01364/FUL	Higher Marsh Farm, Marsh Lane, Wincanton, Somerset, BA9 9QZ Proposed new Apex building for the rearing of young cattle https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01364/FUL
RESOLVED: It was proposed and agreed to recommend approval of this application.	
22/03191/FUL Amended Plans/Additional Information	Land To The Rear Of The Dolphin Hotel, High Street, Wincanton, Somerset, BA9 9JF Full planning permission for the part demolition of the existing former Co-op Store (flat roofed element to the rear) and redevelopment of the site to provide 9 residential units, comprising 5 terraced houses (C3) to the south, 4 apartments (C3) in the north, refurbishment of an existing flat and retail unit, landscaping, a new access and other associated works. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=22/03191/FUL
RESOLVED: It was proposed and agreed to restate previous observations submitted by the Town Council.	
23/01603/HOU	Wassall House, Bayford Hill, Wincanton, Somerset, BA9 9LR Removal of the current additions at the rear and rear-west corner of the property, subsequent erection of two-storey extension across the rear width of the original house, and one-storey extension at the rear-west corner of the property. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01603/HOU
RESOLVED: It was proposed and agreed to recommend approval of this application.	
23/01567/LBC	5-7 High Street, Wincanton, Somerset, BA9 9JN Internal alterations to include creation of storage area; installation of WC; and food preparation areas https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01567/LBC
RESOLVED: It was proposed and agreed to recommend approval of this application.	

7b) THE FOLLOWING RECENT PLANNING DECISIONS WERE NOTED:

Application Number	Address and description
22/03395/S73A	Land At Dykes Way, Wincanton, Somerset, BA9 9FQ S73A application to vary condition 2 (approved plans) of planning approval 15/00825/FUL (Erection of a new residential care home with access road) (as amended by 20/01709/S73A condition 1 approved plans) to allow relocation and alterations to approved bin store, provision of additional kitchen and equipment store and alterations to approved car parking layout. Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=22/03395/S73A
23/00900/HOU	23 Waterside Road, Wincanton, Somerset, BA9 9NB The erection of single storey rear extension to dwelling Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/00900/HOU
23/01100/FUL	Churchfields, Wincanton, Somerset, BA9 9AG Alterations to existing fenestration and additional fenestration to existing building. Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01100/FUL
20/03363/FUL	Land Rear White Horse Hotel, High Street, Wincanton, Somerset, BA9 9JP Erection of 5 new dwellings houses to the rear carpark and garden of the former White Horse, including a new parking layout for the White Horse and new dwellings, landscaping and bin store and carport. Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=20/03363/FUL
20/03222/FUL	White Horse Hotel, 4 High Street, Wincanton, Somerset, BA9 9JP Renovation and conversion of the disused former hotel into residential units and street-fronting commercial unit Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=20/03222/FUL

7c) THE FOLLOWING TREE SURGERY WORKS WERE NOTED:

Application Number	Address and description
23/01725/TCA	10 Mill Street, Wincanton, Somerset, BA9 9AP Notification of intent to carry out Tree Surgery Works to No. 1 Tree within a Conservation Area. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01725/TCA
23/01647/TCA	5-7 High Street, Wincanton, Somerset, BA9 9JN Notification of intent to carry out Tree Surgery works to No. 1 Tree within a Conservation Area. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01647/TCA
23/01790/TPO	4 Gennes Grove, Wincanton, Somerset, BA9 9NU Application to carry out Tree Surgery Works to No. 1 Tree as shown within the Yeovil District Council (WINC 1) 1984 Tree Preservation Order. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01790/TPO

8. FINANCE

- a) To receive payments list dated 30th June 2023:** The payments list dated 30th June 2023 was noted and signed by the Chairman. No queries raised.
- b) To receive balance sheet dated 30th June 2023:** The balance sheet dated 30th June 2023 was noted. No queries raised.
- c) To receive income and expenditure report dated 30th June 2023:** The income and expenditure report dated 30th June 2023 was noted. A query was raised regarding the van insurance and Town Hall water being high. The RFO confirmed the water would be monitored and the van insurance investigated and reported back.
- d) To approve bank account reconciliation dated 30th June 2023:** It was proposed and agreed to approve the bank reconciliation as presented. The Chairman duly signed the document.
- e) To receive Virements Report and approve recommended suggestions:** It was proposed and agreed to approve the recommended suggestions.

9. HIGHWAYS

To note concerns from residents regarding traffic in Wincanton and consider Somerset Council's Community Funded 20mph Speed Limit proposal and deliberate submitting an Expression of Interest: Concerns from residents were noted. Cllr Ralph advised that there would be a £500 fee to submit an Expression of Interest for the Somerset Council proposal plus £200 per location in addition.

RESOLVED: It was proposed and agreed to request that the Town Clerk

proceeds with submitting an Expression of Interest.

Action: 240723/1 Town Clerk

9. COMMUNITY PLAN

To receive an update on the formation of a Community Plan: Cllr Hix gave an update on the project confirming support and funding via Somerset Smart Communities. Members expressed their interest in having a Community Plan and support the Town Clerk in continuing the project.

RESOLVED: It was proposed and agreed to request that the Town Clerk continue with the Community Plan project.

Action: 240723/2 Town Clerk

10. LCN YOUTH TENDER

To receive an update on the LCN Youth Tender and consider increasing budget: Cllr Hix gave an update on the tender confirming the proposal is to commission a youth worker across the area to work within the Wincanton community.

RESOLVED: It was proposed and agreed to increase the budget to £10,000 and to delegate authority to the Town Clerk to move forward and sign the agreement if appropriate.

Action: 240723/3 Town Clerk

11. CHRISTMAS EVENTS

To receive an update on planning of Christmas events and consider proposal for a Christmas Market: An update was provided on plans for Christmas events including a Christmas Market.

RESOLVED: It was proposed and agreed to approve the proposal for a Christmas Market and to delegate to the Town Clerk engagement of event management.

Action: 240723/4 Town Clerk

12. MEMORIAL BENCH

To approve Memorial Bench chosen for Cale Park: Cllrs deemed the bench as suitable. It was noted that there will be a Memorial Cricket Match held on Sunday 27th August.

RESOLVED: It was proposed and agreed to approve the bench for purchase and allow installation outside the pavilion.

Action: 240723/5 Town Clerk

13. CALE PARK SUMMER EVENTS

To note the following events taking place at Cale Park Recreation Ground:
The following events were noted:

- Inflatable Fun Sessions every Wednesday from Wednesday 26th July until Wednesday 30th August
- River Cale Café Family Fun Days on Sunday 29th July and Saturday 28th August
- Somerset Council Play Day on Tuesday 8th August

14. TRAINING, CONSULTATIONS, AND FORTHCOMING MEETINGS:

(i) **Correspondence:** None

(ii) **Training:** None

(iii) **Meetings:** None

15. **CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL MEETING:** The date of the next Full Town Council Meeting was confirmed as **Monday 21st August at 7pm.** All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 11th August.**

The Meeting closed at 8:31pm

DRAFT