



Wincanton
Town Council



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DRAFT MINUTES OF THE OPEN SPACES COMMITTEE MEETING HELD AT 7:00PM ON MONDAY 6TH NOVEMBER 2023 IN THE COUNCIL CHAMBER, WINCANTON TOWN HALL

MEMBERS PRESENT: Cllr N Anderson (Chairman), Cllr H Ellard, Cllr E Hix, Cllr D Smith and Cllr S Wing

ALSO PRESENT: Steve Lee – Works and Maintenance Supervisor

PUBLIC PARTICIPATION: There were no members of the public in attendance. The meeting commenced at 7:00pm.

1. APOLOGIES FOR ABSENCE:

None received. *(Cllr C Rodgers had tendered his apologies to the Town Clerk who was unable to attend the meeting).*

2. DECLARATIONS OF INTEREST:

Received from Cllr Wing, agenda item 6, *allotment tenant*.

3. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: It was proposed and unanimously agreed to approve the minutes as a true record of the meeting.

Cllr Hix arrived at 7:02pm

4. WORKS MAINTENANCE SUPERVISORS REPORT

To receive a report from the Town Councils Works Maintenance Supervisor:

The Works and Maintenance Supervisors report was received with thanks. It was agreed to remove the bicycle maintenance station as suggested within the report.

RESOLVED: It was proposed and agreed to remove the bicycle maintenance station.

5. CEMETERY

To receive any reports concerning the cemetery:

The Works and Maintenance Supervisors report was accepted. Complaints regarding the Garden of Remembrance were considered, and discussion produced no definitive conclusions. Cllr Wing volunteered to look at a neighbouring town to see how their Garden of Remembrance is maintained.

6. ALLOTMENTS

To receive any reports concerning the allotments and consider extending allotments:

The Works and Maintenance Supervisors report was received. It was agreed to look at extending the allotments.

RESOLVED: It was proposed and agreed to investigate extending the allotments.

7. PLAY AREAS

To receive any reports concerning the play areas and consider fencing for Cale Park:

The Works and Maintenance Supervisors report was received. Penn View play area was discussed, and it was agreed to keep the play area safe for the time being and remove equipment if necessary. It was further agreed that the future long-term plan for the play area would be considered via the Community Plan. Play areas not under the ownership or maintenance of the Town Council were also discussed and it was agreed Cllr Ellard would discuss with the Clerk.

8. DOCUMENTATION

To approve the following draft documents in readiness for presentation to Full Council:

- Cale Park Recreation Ground Rules and Regulations
- Cale Park Recreation Ground Booking Form
- Wincanton Biodiversity Policy

RESOLVED: It was proposed and agreed all documents be approved provided that appropriate cross-reference to the cricket square (exclusively licensed to the cricket club) are included. It was agreed to present the documents to Full Council for adoption.

9. BUDGET

To review the Open Spaces budget, income and expenditure:

The budget was reviewed.

RESOLVED: It was proposed and agreed to approve officer suggestions as presented.

10. CLOSE OF MEETING:

The date of the next Open Spaces Committee meeting was confirmed as Monday 8th January 2024.

The meeting closed at 8:05pm.