



Wincanton
Town Council



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EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To All Town Cllrs: H Ellard (Chairman), N Anderson, K Hearne, E Hix, T Howe, P McLarnon, T Power, D Old, L Ralph, C Rodgers, P Rodgers, D Smith & S Wing

You are hereby summoned to attend the Full Council Meeting of Wincanton Town Council to be held in **the Council Chamber at Wincanton Town Hall**, Market Place, Wincanton on **Monday 18th December 2023 at 7pm** for the purpose of transacting the following business:

Emma Curtis

Town Clerk to Wincanton Town Council

11th December 2023

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website wincantontowncouncil.gov.uk

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2022).

3. TOWN COUNCIL MINUTES 27TH NOVEMBER 2023

To receive the minutes of the previous meeting of Full Council held on 27th November 2023 and approve as a correct record to be signed by the Town Mayor (Local Government Act 1972 Sch 12) (Appendix 1).

4. TO RECEIVE REPORTS FROM

- (i) the Town Mayor,
- (ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community,
- (iii) Town Clerk
- (iiii) local organisations, Town Councillor representatives, police and partners.

5. ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 2)

6. PLANNING

6a) TO CONSIDER THE FOLLOWING PLANNING APPLICATION:

Application Number	Address and description
23/02541/HOU	Hill Brow Farm, Verrington Lane, Charlton Musgrove, Wincanton The erection of two storey side extension and replacement of lean-to conservatory to garden room https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/02541/HOU
20/03351/FUL	12 & 14 Mill Street, Wincanton, Somerset Refurbishment of two existing cottages including some demolition and erection of two storey rear extensions to both dwellings. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=20/03351/FUL
20/03352/LBC	14 Mill Street, Wincanton, Somerset Refurbishment of dwelling including some demolition and erection of a two storey rear extension. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=20/03352/LBC

6b) TO NOTE RECENT PLANNING DECISIONS:

Application Number	Address and description
23/02574/FUL	The Balsam Centre, Balsam Park, Wincanton, Somerset, BA9 9HB Demolition of two small extensions and erection of a single storey extension. Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/02574/FUL

7. FINANCE

- a) To receive payments list dated 30th Nov 2023 (Appendix 3a)
- b) To receive balance sheet dated 30th Nov 2023 Appendix 3b)
- c) To receive income and expenditure report dated 30th Nov 2023 (Appendix 3c)
- d) To receive corporate card receipts and payments report (Appendix 3d)
- e) To approve bank account reconciliation dated 30th Nov 2023 (Appendix 3e)
- f) To approve corporate card bank reconciliation (Appendix 3f)
- g) To receive Virements Report and approve recommendations (Appendix 3g)

8. BUDGET AND PRECEPT 2024/25

To consider budget and precept for the 2024/25 financial year and note 2024/25 Tax Base (Appendix 4a & 4b)

9. INTERIM INTERNAL AUDIT REPORT

To note receipt of a satisfactory Interim Internal Auditor's report for the 2023/24 financial year and consider recommendations made (Appendix 5)

10. TRAINING, CONSULTATIONS, AND FORTHCOMING MEETINGS:

- (i) Correspondence:** Email regarding closure of golf club
- (ii) Training:** SALC
- (iii) Meetings:** None

11. CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL

MEETING: To confirm the date of the next Full Town Council Meeting as **Monday 22nd January 2024 at 7pm**. All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 12th January**.