



Wincanton
Town Council



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EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To All Town Cllrs: H Ellard (Chairman), N Anderson, S Atherton, D Caines, T Child, K Hearne, E Hix, T Howe, P McLarnon, D Old, L Ralph, C Rodgers, P Rodgers, D Smith & S Wing

You are hereby summoned to attend the Annual Full Council Meeting of Wincanton Town Council to be held in **the Council Chamber at Wincanton Town Hall**, Market Place, Wincanton on **Monday 26th June 2023 commencing at 7pm** for the purpose of transacting the following business:

Emma Curtis

Town Clerk to Wincanton Town Council
19th June 2023

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website wincantontowncouncil.gov.uk

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

AGENDA

PUBLIC PARTICIPATION

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2022).

3. TOWN COUNCIL MINUTES 22nd May 2023

To receive the minutes of the previous meeting of Full Council held on 22nd May 2023 and approve as a correct record to be signed by the Town Mayor (Local Government Act 1972 Sch 12) (Appendix 1).

4. TO RECEIVE REPORTS FROM:

- (i) the Town Mayor,
- (ii) Somerset County Councillors representing Wincanton on matters of interest to the town and the local community,
- (iii) Town Clerk,
- (iii) local organisations, Town Councillor representatives, police and partners.

5. ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 2)

6. OPEN SPACES COMMITTEE MINUTES

To receive the Open Spaces Committee minutes and resolve to approve recommendations and resolutions (Appendix 3)

7. PLANNING

7a) PLANNING APPLICATIONS FOR CONSIDERATION

Application Number	Address and description
22/03341/FUL Amended Plans	Land Rear of Council Offices, Churchfields, High Street, Wincanton, Somerset The erection of 4No. dwellings, alteration to parking layout and formation of new access https://ssdc.somerset.gov.uk/planningdocuments?ref_no=22/03341/FUL

23/01107/FUL	Council Offices, Churchfield, Wincanton, Somerset, BA9 9AG Erect close board fence to secure garden area for house approved under 22/01870/FUL https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01107/FUL
23/01246/COL Notification Only	3 Saunters Close, Wincanton, Somerset, BA9 9QB Application for a Lawful Development Certificate for proposed single storey rear extension and associated works. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01246/COL

7b) TO NOTE RECENT PLANNING DECISIONS

Application Number	Address and description
23/01094/DOC1	Council Offices, Churchfield, Wincanton, Somerset, BA9 9AG Discharge of Conditions No. 3 (Conservation Lights), No. 4 (Doors and Windows) and No. 11 (Cycle Parking) of Planning Application 22/01870/FUL Decision: Conditions Discharged https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/01094/DOC1
23/00979/FUL	Land And Buildings At Rodgrove House Farm, Moor Lane, Wincanton, Somerset Erection of roof over existing open cattle yard and general purpose agricultural storage building Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/00979/FUL
23/00884/HOU	Starlings Castle, Verrington Lane, Wincanton, Somerset, BA9 8BN Erection of a timber frame garage with home office over Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/00884/HOU

8. FINANCE

- To receive payments list dated 30th May 2023 (Appendix 4a)
- To receive balance sheet dated 30th May 2023 (Appendix 4b)
- To receive income and expenditure report dated 30th May 2023 (Appendix 4c)
- To approve bank account reconciliation dated 30th May 2023 (Appendix 4d)
- To receive Virements Report and approve recommended suggestions (Appendix 4e)

9. COMMUNITY PLAN

To receive an update on the formation of a Community Plan

- 10. NEIGHBOURHOOD PLAN REVIEW**
To receive an update on the Neighbourhood Plan Review
- 11. LOADING BAY**
To consider supporting proposal for the removal of a loading bay on the High Street
- 12. CRICKET CLUB EVENT IN CALE PARK**
To consider request to allow the Cricket Club to hold an event at Cale Park on Sunday 26th August
- 13. ROCKETBOX**
To consider Phase 2 Brand Plan (Appendix 5)
- 14. COMMUNITY OWNERSHIP FUND**
To consider any community assets which may be eligible for the Community Ownership Fund
- 15. TRAINING, CONSULTATIONS, AND FORTHCOMING MEETINGS:**
 - (i) Correspondence: None
 - (ii) Training: SALC and consider quotation for bespoke planning training
 - (iii) Meetings: None
- 16. CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL MEETING:**
To confirm the date of the next Full Town Council Meeting as **Monday 24th July at 7pm.** All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 14th July.**