



Wincanton
Town Council



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EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To All Town Cllrs: H Ellard (Chairman), N Anderson, K Hearne, E Hix, T Howe, P McLarnon, T Power, D Old, L Ralph, C Rodgers, P Rodgers, D Smith & S Wing

You are hereby summoned to attend the Full Council Meeting of Wincanton Town Council to be held in **the Council Chamber at Wincanton Town Hall**, Market Place, Wincanton on **Monday 27th November 2023 commencing at 7pm** for the purpose of transacting the following business:

Emma Curtis

Town Clerk to Wincanton Town Council

20th November 2023

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website wincantontowncouncil.gov.uk

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2022).

3. TOWN COUNCIL MINUTES 23rd OCTOBER 2023

To receive the minutes of the previous meeting of Full Council held on 23rd October 2023 and approve as a correct record to be signed by the Town Mayor (Local Government Act 1972 Sch 12) (Appendix 1).

4. TO RECEIVE REPORTS FROM

- (i) the Town Mayor,
- (ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community,
- (iii) Town Clerk (Appendix 2)
- (iiii) local organisations, Town Councillor representatives, police and partners.

5. ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 3)

6. PLANNING

6a) TO CONSIDER THE FOLLOWING PLANNING APPLICATION:

Application Number	Address and description
23/02567/FUL	The Firs, Bayford Hill, Wincanton, Somerset, BA9 9LS Demolition of Existing Garage and Rear Boundary Wall and Proposed Construction of a New Three Bedroom House with Two Bay Parking and a New Access with Three Bay Parking under Car Port for Existing Property. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/02567/FUL

6b) TO NOTE RECENT PLANNING DECISIONS:

Application Number	Address and description
22/02519/S73A	Solar Site At Sutor Farm, Moor Lane, Wincanton, Somerset Construction of a 9.3 hectare solar park with associated works. S73A application to amend condition 2 of approval 14/05472/FUL (as varied by 16/03675/S73A) to remove the time limiting element for the solar site of 30 years from the approval date and to allow the permitted solar installation to continue until 10th November 2071 Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=22/02519/S73A
23/02814/EIASS	Solar Site At Sutor Farm, Moor Lane, Wincanton, Somerset Screening Opinion (Regulation 6) for the proposed retention of the 9.3 hectares solar park with associated works at Sutor Farm, to allow the permitted solar installation to continue until 10th November 2071 Decision: EIA not required https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/02814/EIASS
23/02486/FUL	Verrington Hospital, Dancing Lane, Wincanton, Somerset, BA9 9DQ Proposed removal of switch room, generator, oil tank and storage container and erection/siting of replacement single storey switch room, oil tank and generator on south side of access road in addition to the installation of palisade fence. Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/02486/FUL

7. NEW STREET NAME CONSULTATION

To consider proposals for new street name at Land off Dancing Lane (Appendix 4)

8. FINANCE

- a) To receive payments list dated 31st October 2023 (Appendix 5a)
- b) To receive balance sheet dated 31st October 2023 (Appendix 5b)
- c) To receive income and expenditure report dated 31st October 2023 (Appendix 5c)
- d) To approve bank account reconciliation dated 31st October 2023 (Appendix 5d)
- e) To receive Virements Report and approve recommendations (Appendix 5e)
- f) To note donations of £100 from Wincanton United Charities towards and £150 from Wincanton Coop for the Over 70's Christmas Lunch
- g) To resolve to approve continued membership of SALC and NALC and approve affiliation fees of £1,197.06
- h) To note agreement of the Local Government Pay Award and staff backpay dated to 1st April 2023
- i) To consider quotation for Yew Tree works in Wincanton Cemetery (Appendix 5f)

- 9. SOMERSET COUNCIL ASSET AND SERVICE DEVOLUTION**
To note letter received from the Leader of Somerset Council, consider asset and service devolution in Wincanton and agree response to Somerset Council (Appendix 6)
- 10. CAR PARK COMPENSATION SCHEME**
To receive an update following meeting with Somerset Council
- 11. BLEED KITS**
To consider purchase of Bleed Kits for Wincanton and if resolved, location of kits.
- 12. CLOSURE OF BOOTS THE CHEMIST**
To consider writing letter of objection to Boots Head Office.
- 13. COMMITTEE MEETING MINUTES**
To note circulation of the Personnel and Open Spaces Committee meeting minutes and resolve to approve recommendations and resolutions made (Appendix 7a and 7b)
- 14. POLICY AND PROCEDURE**
To resolve to approve and adopt the following new, updated or amended policies and procedures:
- Updated Personnel Committee Terms of Reference (Appendix 8a)
 - New Recreation Ground Rules and Regulations (Appendix 8b)
 - New Recreation Ground Booking Form (Appendix 8c)
 - New Biodiversity Policy (Appendix 8d)
- 15. LOCAL COMMUNITY NETWORK (LCN)**
To elect Cllr to act as youth governance representative and consider replacement footpaths representative.
- 16. TRAINING, CONSULTATIONS, AND FORTHCOMING MEETINGS:**
(i) Correspondence: Email regarding refuse collection in Wincanton
Email from SALC Chairman
(ii) Training: SALC
(iii) Meetings: LCN Meeting 6th Dec 2023 7pm Wincanton Sports Ground
SALC AGM Saturday 2nd Dec 10am – 3pm Somerton
- 17. CLOSE OF MEETING AND CONFIRM DATE OF NEXT TOWN COUNCIL MEETING:** To confirm the date of the next Full Town Council Meeting as **Monday 18th December 2023 at 7pm.** All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 11th December.**