



Wincanton
Town Council



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Somerset
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EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

To All Town Cllrs: H Ellard (Chairman), N Anderson, K Hearne, E Hix, T Howe, P McLarnon, J Packer, T Power, D Old, L Ralph, C Rodgers, P Rodgers, D Smith, C Wallis & S Wing

You are hereby summoned to attend the Full Council Meeting of Wincanton Town Council to be held in **the Council Chamber at Wincanton Town Hall**, Market Place, Wincanton on **Monday 29th April at 7.00pm** for the purpose of transacting the following business:

Emma Curtis

Town Clerk to Wincanton Town Council

22nd April 2024

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website wincantontowncouncil.gov.uk

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

PUBLIC PARTICIPATION

AGENDA

WTC01: APOLOGIES FOR ABSENCE

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

WTC02: DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Wincanton Town Council Code of Conduct 2022).

WTC03: TOWN COUNCIL MINUTES 25th MARCH 2024

To receive the minutes of the previous meeting of Full Council held on 25th March 2024 and approve as a correct record to be signed by the Town Mayor (Local Government Act 1972 Sch 12) (Appendix 1).

WTC04: TO RECEIVE REPORTS FROM

- (i) the Town Mayor,
- (ii) Somerset Councillors representing Wincanton on matters of interest to the town and the local community,
- (iii) Town Clerk (Appendix 2)
- (iiii) local organisations, Town Councillor representatives, police and partners.

WTC05: ACTION LIST

To note circulation of the Actions from Meeting list and discuss any matters arising (Appendix 3)

WTC06: PLANNING

a) TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:

Application Number	Address and description
24/00450/FUL	Cutts Close Barn, Verrington Lane, Charlton Musgrove Wincanton, BA9 8BW Demolition of existing agricultural building and erection of detached dwelling to replace prior approval dwelling permitted under 23/02133/PAMB https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/00450/FUL
24/00671/HOU	4 Ireson Close, Wincanton, Somerset, BA9 9LU Proposed single storey front extension to dwelling. (bungalow). https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/00671/HOU
24/00787/HOU	19 Cale Way, Wincanton, Somerset Proposed single storey rear extension. Proposed single storey, side extension. https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/00787/HOU

b) TO NOTE RECENT PLANNING DECISIONS:

Application Number	Address and description
24/00644/TCA	Latymer House, Hill Close, Wincanton, Somerset, BA9 9NF Notification of intent to fell No. 1 tree within a Conservation Area. Decision: Application Permitted https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/00644/TCA
24/00349/FUL	Bridge Motors Ltd, Silver Street, Wincanton, Somerset, BA9 9AN The installation of an ATM cash dispensing machine to the front elevation. Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=24/00349/FUL
23/02210/S73A	Churchfields House, Churchfield, Wincanton, Somerset, BA9 9AG S73A Application to vary Condition 02 (electric supply) & remove Condition 06 (obscure glazing) relating to planning consent 22/01991/P3MA; Prior approval for proposed change of use from Commercial, Business & Service Class E to dwellinghouses Class C3 to create 15 residential dwelling units Decision: Application Permitted with Conditions https://ssdc.somerset.gov.uk/planningdocuments?ref_no=23/02210/S73A

WTC07: TOWN AND COUNTRY PLANNING ACT 1990 – SECTION 247**PROPOSED STOPPING UP OF HIGHWAY AT DYKES WAY, WINCANTON, BA9 9RQ:**

To consider proposal for stopping up of the Highway at Dykes Way (Appendix 4)

WTC08: FINANCE

- a) To receive payments list dated 31st March 2024 (Appendix 5a)
- b) To receive balance sheet dated 31st March 2024 (Appendix 5b)
- c) To receive income and expenditure report dated 31st March 2024 (Appendix 5c)
- d) To approve bank account reconciliation dated 31st March 2024 (Appendix 5d)
- e) To consider quotes for lease of electric vehicle and resolve on best option (Appendix 5e)
- f) To resolve to continue with current Cemetery Fees for the 2024/25 financial year (Appendix 5f)
- g) To consider quote for removal of plinth and installation of flag pole (Appendix 5g)
- h) To consider quotes for applying for registration of assets at the Land Registry (Appendix 5h)
- i) To note receipt of £20,521.39 CIL funds from Somerset Council

WTC09: GRANT APPLICATIONS

To consider and resolve upon Grant Applications for the 24/25 Financial Year (Appendix 6)

WTC10: COMMUNITY PLAN

To receive an update on the Community Plan

WTC11: POLICIES, PROCEDURES AND DOCUMENT

To resolve to adopt the following policies and documents:

- Freedom of the Town Policy (Appendix 7a)
- CIL Application Form (Appendix 7b)

WTC12: CALE PARK SECURITY BARRIER

To consider change of procedure regarding opening and closing of security barrier

WTC13: MOBILE KEY CUTTING

To consider request from local business requesting a weekly parking spot to conduct mobile key cutting

WTC14: ALLOTMENT AGREEMENT WITH WINCANTON RECREATIONAL TRUST

To review current agreement and resolve to extend as appropriate

WTC15: LCN YOUTH CONTRACT

To receive an update on the LCN Youth Contract and resolve to appoint a Lead Councillor for the project as per the contract

WTC16: COMMUNITY SPEED WATCH

To consider trying to reestablish a Community Speed Watch within Wincanton

WTC17: CALE PARK RECREATION GROUND

- a) To consider request to hold Saturday morning Mini Athletics
- b) To consider request to host inflatable sessions in May
- c) To consider request for replacement bench with memorial plaque

WTC18: TREE SURVEY

To note receipt of tree survey and works to be undertaken (Appendix 8)

WTC19: TRAINING, CONSULTATIONS, AND FORTHCOMING MEETINGS:

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| (i) | Correspondence: | To note email about the High Street (Appendix 9a)
To consider email regarding Bayford Hill (Appendix 9b) |
| (ii) | Training: | SALC |
| (iii) | Meetings: | None |

WTC20: CONFIRM DATE OF NEXT TOWN COUNCIL MEETING:

To confirm the date of the next Full Town Council Meeting as **Monday 20th May at 7pm.**

All items for inclusion on the agenda must be submitted to the Clerk by **9.00am Friday 10th May.**