



Wincanton
Town Council



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EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

TO MEMBERS OF THE OPEN SPACES COMMITTEE: Cllr N Anderson, Cllr H Ellard, Cllr E Hix,
Cllr C Rodgers, Cllr D Smith and Cllr S Wing

**YOU ARE HEREBY SUMMONED TO AN OPEN SPACES COMMITTEE MEETING TO BE HELD
ON WEDNESDAY 7th JUNE 2023 AT 7.00PM IN THE COUNCIL CHAMBER,
WINCANTON TOWN HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

Emma Curtis
Locum Town Clerk
31st May 2023

PUBLIC PARTICIPATION

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. ELECTION OF CHAIRMAN 2023/24

To elect a Chairman of the Open Spaces Committee for the ensuing municipal year

2. ELECTION OF VICE-CHAIRMAN 2023/24

To elect a Vice-Chairman for the Open Spaces Committee for the ensuing municipal year

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence and to approve reasons given (LGA 1972 s85 (1))

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Wincanton Town Councils Code of Conduct (readopted on 22nd May 2023)

5. MINUTES OF THE PREVIOUS MEETING

To adopt the minutes of the Open Spaces Committee meeting held on 10th October 2022 as a correct record and to be signed by the Chairman (Appendix 1)

6. WORKS MAINTENANCE SUPERVISORS REPORT

To receive a report from the Town Councils Works Maintenance Supervisor (Appendix 2)

7. ELECTRIC VEHICLE

Consider the purchase of an electric vehicle (Appendix 3)

8. CEMETERY

- a) To consider request for burial on Saturday 9th September
- b) To discuss measures to stop misuse and antisocial behaviour in the Cemetery Building
- c) To resolve to approve the purchase of a handheld tablet and PPE to undertake Memorial Inspections
- d) To consider the requirement for an Environmental Permit for the Cemetery Extension (Appendix 4)

9. ALLOTMENTS

- a) To resolve to approve and recommend adoption of the amended Allotment Tenancy Agreement (Appendix 5a)
- b) To resolve to approve and recommend adoption of the Allotment Rules and Regulations document (Appendix 5b)
- c) To review allotment fees and recommend amendments for adoption (Appendix 5c)
- d) To consider request to access allotments waiting list to find a family to grow vegetables in a local garden (Appendix 5d)
- e) To consider request for a Community Allotment group
- f) To consider the Councils position regarding usage of carcinogenic pesticides/herbicides at the allotments
- g) To consider purchasing a noticeboard for the allotments

10. TOWN COUNCIL TOILETS

To consider current condition of both Churchfields and Recreation Ground toilets

11. COMMUNITY PLAY DAYS

To note Community Play Days arranged for 3rd August and 15th August.

12. PLAY AREAS

To receive any reports on the Town Councils play areas.

13. MEMORIAL HALL CAR PARK

To consider maintenance of benches and War Memorial

14. TRAILTALE

To consider information and quote to produce a Wincanton TrailTale

15. UNDERGROUND COMMUNAL BINS

To consider Underground Communal Bins concept for the High Street and Town Centre

16. TREE POLLARDING

To consider request from contractor for payment above quoted amount

17. CLOSE OF MEETING

To close the meeting and confirm the date of the next Open Spaces Committee meeting as **Wednesday 13th September 2023**. All items for inclusion on the agenda must be submitted to the Town Clerk by **9am Monday 4th September 2023**.