



Wincanton
Town Council



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EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit.
and proceed downstairs to outside of the Bear Inn.

THIS MEETING MAY BE FILMED OR RECORDED

TO MEMBERS OF THE OPEN SPACES COMMITTEE: Cllr N Anderson (Chairman), Cllr H Ellard, Cllr E Hix, Cllr C Rodgers, Cllr D Smith and Cllr S Wing

**YOU ARE HEREBY SUMMONED TO AN OPEN SPACES COMMITTEE MEETING TO BE HELD
ON MONDAY 6th NOVEMBER AT 7.00PM IN THE COUNCIL CHAMBER,
WINCANTON TOWN HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

Emma Curtis
Town Clerk
30th October 2023

PUBLIC PARTICIPATION

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence and to approve reasons given (LGA 1972 s85 (1))

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Wincanton Town Councils Code of Conduct (readopted on 22nd May 2023)

3. MINUTES OF THE PREVIOUS MEETING

To adopt the minutes of the Open Spaces Committee meeting held on 7th June 2023 as a correct record and to be signed by the Chairman (Appendix 1)

4. WORKS MAINTENANCE SUPERVISORS REPORT

To receive a report from the Town Councils Works Maintenance Supervisor (Appendix 2)

5. CEMETERY

To receive any reports concerning the cemetery

6. ALLOTMENTS

To receive any reports concerning the allotments and consider extending allotments

7. PLAY AREAS

To receive any reports concerning the play areas and consider fencing for Cale Park

8. DOCUMENTATION

To approve the following draft documents in readiness for presentation to Full Council:

- Cale Park Recreation Ground Rules and Regulations (Appendix 3a)
- Cale Park Recreation Ground Booking Form (Appendix 3b)
- Wincanton Biodiversity Policy (Appendix 3c)

9. BUDGET

To review the Open Spaces budget, income and expenditure (Appendix 4)

10. CLOSE OF MEETING

To close the meeting and confirm the date of the next Open Spaces Committee meeting.