



Wincanton
Town Council



Town Hall
Market Place
Wincanton
Somerset
BA9 9LD

Tel: 01963 31693

Email: townclerk@wincantontowncouncil.gov.uk

**Draft MINUTES OF THE OPEN SPACES COMMITTEE MEETING HELD AT 6:00PM ON
MONDAY 06th July 2026 IN THE COUNCIL CHAMBER, WINCANTON TOWN HALL**

MEMBERS PRESENT: Cllr N Anderson, Cllr A Armstrong, Cllr J Eadington, Cllr D Smith and Cllr C Wallis

OFFICERS PRESENT: Tracy Dunn: Deputy Town Clerk/RFO
Steve Lee: Works and Maintenance Supervisor

PUBLIC PARTICIPATION There were no members of the public in attendance.

The meeting commenced at 6:00pm

1. ELECTION OF CHAIRMAN FOR THE 2026/27 YEAR

To elect a Chairman of the Open Spaces Committee for the 2026/27 municipal year

RESOLVED: It was proposed and unanimously agreed to elect Cllr N Anderson as the Chairman of the Open Spaces Committee for the 2026/27 Municipal year.
Unanimous

2. ELECTION OF VICE-CHAIRMAN FOR THE REAMINDER OF THE 2026/27 YEAR

To elect a Vice-Chairman for the Open Spaces Committee for the 2026/27 municipal year

RESOLVED: It was proposed and unanimously agreed to elect Cllr D Smith as the Vice-Chairman of the Open Spaces Committee for the 2026/27 Municipal year.
Unanimous

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence and to approve reasons given (LGA 1972 s85 (1))

None received

Cllr C Rodgers: absent

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Wincanton Town Councils Code of Conduct

None received



LOCAL COUNCIL
AWARD SCHEME
BRONZE

5. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the Open Spaces Committee meeting held on 2nd February 2026 as a correct record and to be signed by the Chairman (Appendix 1)

RESOLVED: It was resolved and agreed to approve the minutes as a true and accurate record of the meeting. The Chairman duly signed the minutes.

2 abstentions – not present at the February meeting

6. WORKS AND MAINTENANCE SUPERVISORS REPORT

To receive Works and Maintenance Supervisors Report and consider any matters arising (Appendix 2)

Resolved: To note the report and thank the Works and Maintenance Supervisor

7. EQUISETUM ARVENSE (COMMON HORSETAIL), invasive perennial

To Consider and approve the method of removal.

**Resolved: To approve whichever method is thought to be most effective
Unanimous**

8. CEMETERY

To receive any update on cemetery operations and resolve on any business items

There were no updates. Councillors noted how well the cleared area looks and thanked the team

9. ALLOTMENTS

To receive any update on allotment operations and resolve on any business items

Resolved: To review the inspection process and confirm monthly inspections are taking place.

Unanimous

10. CALE PARK

To receive any update on Cale Park operations and resolve on any business items including barrier closure during the summer

Cllr Wallis offered his help in opening/closing

Resolved: to seek current costs for automatic barriers, to be put to Full Town Council

Unanimous

11. TOWN COUNCIL TOILETS

To receive an update on the reopening of the Town Council toilets

Resolved: to note the update which included that new doors were in situ, with Cale Park opening outwards to help against vandalism and the fitting of baby changing and a handrail.

Unanimous

12. CLOSE OF MEETING

To close the meeting and confirm the date of the next Open Spaces Committee meeting as **Monday 1st February 2027 at 6.30pm.**

There being no further agenda items to discuss, the meeting closed at 6:33pm